



T/15/11

MINUTES

ORDINARY MEETING OF TRUSTEES

Date: Tuesday, 27 October 2015
Time: 7.03pm
Place: Trust Office, Perry House, 360 Tristram Street, Hamilton

PRESENT: Trustees Ingle (Chair), Bunting, Chibnall, Hamill, Harding, Isaac & Williams

IN ATTENDANCE: Trust Manager, Grants Manager & Trust Secretary

CONFLICT OF INTEREST DECLARATIONS: Nil

AGENDA ITEM

T/15/11/1.0 OTHER REPORTS

T/15/11/1.1 Research Results – Funding Trends in the Waikato (Ref: 35/40)

A report from the Trust Manager dated 16 October 2015 was circulated. A report from the Research Intern was circulated separately.

The Research Intern gave a presentation on her findings with regard to Funding Trends in the Waikato over the past three years, which included data from 10 significant funders and was summarised under the following headings:

- Data Collection
- Organisations
- Overall Funding
- Overall Funding by Sector
- Culture & Recreation
- WEL Energy Trust Data
- Recommendations

MOVED: (Chibnall/Harding) That:

1. The report be received for information and discussion.
2. The Research Intern be thanked for her time and effort in gathering, collating and presenting her findings.

CARRIED

T/15/11/2.0 DISTRIBUTIONS

T/15/11/2.1 Business and Economic Development and Workability Fund and Major Transformational Project Grants Criteria (Ref: 60/5)

A report from the Grants Manager dated 20 October 2015 was circulated.

MOVED: (Ingle/Harding) That:

1. Under Grants & Distributions – Community Investment Strategy (point 7) and Distributions Criteria/Policy – Major Transformational Project Grants Criteria
“Organisations receiving a grant from the Trust’s Community Support or Quick Response rounds are not precluded from applying to or receiving a grant from the Major Transformational Project Grants Fund or the Business/Development and Workability Fund in the same calendar year.”
2. Under Grants & Distributions – Community Investment Strategy (point 14)
“Applicants to the Business/Economic Development and Workability Fund be permitted to make brief presentations to the Trust on their applications at the relevant funding meeting.”

CARRIED

T/15/11/2.2 Waikato Environment Centre Trust – Payment of Year Two Grant Towards the Kaivolution Food Rescue Service (Ref: 60/40)

A report from the Grants Manager dated 22 October 2015 was circulated.

MOVED: (Isaac/Williams) That the Trust approves the year two collaborative projects grant of \$25,000 to the Waikato Environment Centre Trust towards the Kaivolution Food Rescue Service.

CARRIED

T/15/11/3.0 MANAGEMENT REPORTS

T/15/11/3.1 Resolution Schedule

The Resolution Schedule dated 13 October 2015 was circulated for noting.

MOVED: (Ingle/Williams) That the Resolution Schedule be noted.

CARRIED

T/15/11/3.2 Trustee Expense Claims, Meeting and Workshop Attendance (Ref: 15/2 & 15/20/3)

A report from the Trust Secretary dated 13 October 2015 was circulated for noting.

MOVED: (Chibnall/Hamill) That the schedule of expenses claimed by Trustees and the schedule of Trustee meeting attendance be noted.

CARRIED

- T/15/11/3.3 Ongoing Projects Status Report** (Ref: 60/60/6)
- A report from the Grants Manager dated 21 October 2015 was circulated for noting.
- MOVED:** (Ingle/Isaac) That the report be noted.
- CARRIED**
- T/15/11/3.4 Bi-Monthly Review of Performance Measures** (Ref: 5/20/5)
- A report from the Trust Manager for the month of October 2015 was circulated for noting.
- MOVED:** (Ingle/Bunting) That the report be noted.
- CARRIED**
- T/15/11/3.5 Financial & Budget Report** (Ref: 20/10)
- A report from the Financial Administrator for the month of September 2015 was circulated.
- MOVED:** (Ingle/Bunting) That the financial and budget report to 30 September 2015 be adopted.
- CARRIED**
- T/15/11/3.6 Risk Management** (Ref: 30/60)
- A report from the Trust Secretary for the month of October 2015 was circulated for noting.
- MOVED:** (Ingle/Williams) That the report be noted.
- CARRIED**
- T/15/11/3.7 Energy Trusts of New Zealand** (Ref: 5/30/15)
- A report from the Trust Secretary for the month of October 2015 was circulated.
- MOVED:** (Ingle/Bunting) That the report be noted.
- CARRIED**
- T/15/11/3.8 Trust Portfolio Reports** (Ref: 5/20/5 & 15/2)
- Trustee Hamill commented on recent industry items of interest.
- Trustees Bunting, Ingle, Isaac and Williams reported on community visits recently attended. The Grants Manager reported on his recent visit to the Moko Club in Huntly.
- MOVED:** (Ingle/Harding) That the verbal reports be received.
- CARRIED**
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T/15/11/4.0 CONFIRMATION OF MINUTES

T/15/11/4.1 Minutes of Ordinary Meeting T/15/10 dated 29 September 2015

MOVED: (Chibnall/Williams) That the Minutes as circulated be confirmed as a true and correct record.

CARRIED

T/15/11/5.0 EXCLUSION OF PUBLIC

MOVED: (Ingle/Chibnall) That the public be excluded from the following parts of the proceedings of this meeting under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for reasons relating to third party commercial sensitivity, on the following grounds:

1. To enable the Trust to carry out, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).
2. To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person/organisation who supplied or who is the subject of the information.

Agenda Item	General subject Matter to be considered	Grounds for passing this resolution
T/15/11/6.1	Sep 2015 Community Support Round	Definitions 1 & 2 above
T/15/11/7.1	Potential for Charitable Status	Definitions 1 & 2 above
T/15/11/8.1	Company Update	Definition 2 above
T/15/11/9.1	Trust Manager's Report	Definitions 1 & 2 above
T/15/11/9.2	Resolution Schedule	Definitions 1 & 2 above
T/15/11/10.1	Confirmation of Minutes	Definitions 1 & 2 above

The meeting concluded at 8.55pm.

Confirmed at T/15/12 on 24 November 2015 as a true and correct record.

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CHAIR