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# CONVENING & ORGANISATIONAL DEVELOPMENT FUND

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## Fund Objective

To support organisations outside of the main grant rounds through providing funding for small, specific capacity building initiatives that build an organisation's capability and enhances effectiveness. Preference will be given to initiatives that are additional to normal business, and those that can add value and make a difference.

## Fund Target

The Fund is primarily targeted at organisations the Trust has identified for Partnership Funding agreements. It is also available to other organisations to build capacity, with the potential for them to be considered for Partnership Funding, and to any other organisations that would benefit from such support.

## Criteria

- The applicant and application meets the Trust's basic grant application criteria.
- Funds can be paid to the organisation or paid directly to support entities or third parties supporting the recipient organisation.
- Funding is available for specific one-off project-related costs as opposed to ongoing and/or normal organisational operating costs.
- Organisations or projects in exceptional circumstances can receive more than one payment per year.

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## Fund Use

Funds awarded must be specifically to support an organisation to better achieve its objectives, thereby contributing to increased impact in the community. Funding can cover the total cost of an initiative, a portion of the total cost or an amount to be matched by a third party or parties, and used for the following purpose(s):

- Incidental costs associated with bringing groups or organisations together to work on a joint or collaborative project (venue hire, facilitation, research costs, etc).
- Professional and/or organisational development to build organisational capacity (facilitation, training, mentoring, conference or coaching).
- Initiatives that will benefit a group of organisations or the wider community (eg, facilitation, venue or community convening).
- Evaluation and impact measurement costs associated with a Trust grant.
- Collaborative initiatives in conjunction with other funders.
- Sponsorship of attendance at capacity building events.

## Process

- Applications can be initiated by a Trustee or staff member.
- Applications can be considered any time of the year.
- Applications will wherever possible be submitted using the Smarty Grants system or in a written staff report. An invoice may be required in such circumstances.
- Applications are assessed by the internal Grants Committee, with decisions reported on at a subsequent Trust meeting.
- Approval can include conditional aspects as appropriate.
- Organisations receiving a grant from the Trust's Community Support or Quick Response rounds are not precluded from applying to or receiving a grant from this Fund in the same calendar year.

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