



T/17/05

## MINUTES

### ORDINARY MEETING OF TRUSTEES

**Date:** Tuesday, 27 June 2017  
**Time:** 7.10pm  
**Place:** Trust Office, Perry House, 360 Tristram Street, Hamilton

---

**PRESENT:** Trustees Harding (Acting Chair), Chibnall, Hamill (via mobile telephone), Isaac & Williams

**IN ATTENDANCE:** Trust Manager, Grants Manager & Trust Secretary

**APOLOGY:** Trustee Ingle

**CONFLICT OF INTEREST DECLARATIONS:** Nil

---

The Acting Chair noted that Trustee Hamill was attending the meeting via mobile telephone and reminded Trustees of the protocol around this under Rule 14.0 of the Trust Deed.

---

#### AGENDA ITEM

---

**T/17/05/1.0 DISTRIBUTIONS**

**T/17/05/1.1 Convening and Organisational Development Fund – The Community Waikato Trust**  
(Ref: 60/65)

A report from the Grants Manager dated 26 May 2017 was circulated.

**MOVED:** (Chibnall/Williams) That the report be received for information.

**CARRIED**

**T/17/05/2.0 OTHER REPORTS**

**T/17/05/2.1 Appointment of Auditors (Ref: 20/15)**

A report from the Trust Manager dated 12 June 2017 was circulated.

**MOVED:** (Chibnall/Williams) That at the Annual General Meeting to be held in July 2017 it be proposed that PricewaterhouseCoopers (Hamilton office) be appointed as auditors of the Trust for the year ending 31 March 2018, and the Trust be authorised to fix the fees and expenses of the auditors for the year.

**CARRIED**

**T/17/05/2.2 Meeting Dates for AGM and Special Meeting (Ref: 35/15)**

A report from the Trust Manager dated 18 May 2017 was circulated.

**MOVED:** (Williams/Hamill) That the following dates, times and venues be noted:

1. Tuesday 11 July 2017 – Special Meeting of the Trust to be held at 10.00am at the Trust office, Perry House, 360 Tristram Street, Hamilton.
2. Friday 28 July 2017 – Annual General Meeting of the Trust to be held at 10.00am in the River Room, ground floor of Norris Ward McKinnon House, corner of London and Victoria Streets, Hamilton.

**CARRIED**

**T/17/05/2.3 WEL Networks Ltd – Annual Report/Annual General Meeting (Ref: 45/30)**

A report from the Trust Secretary dated 19 June 2017 was circulated.

**MOVED:** (Chibnall/Williams) That the following Roving Resolutions be ratified:

1. That the Trust's proxy be given to the Deputy Chair, or Trustee Isaac in the alternative.
2. That the Trust's proxy be voted as the Deputy Chair or Trustee Isaac considers will be in the best interests of the Trust in respect of any other business coming before the AGM and going to a show of hands or formal vote.

**CARRIED**

---

**T/17/05/3.0 MANAGEMENT REPORTS**

**T/17/05/3.1 Resolution Schedule (Ref: 15/20/5)**

The Resolution Schedule dated 19 June 2017 was circulated for noting.

**MOVED:** (Williams/Isaac) That the Resolution Schedule be noted.

**CARRIED**

**T/17/05/3.2 Trustee Meeting and Workshop Attendance (Ref: 15/2)**

A report from the Trust Secretary dated 19 June 2017 was circulated for noting.

**MOVED:** (Harding/Chibnall) That the schedule of Trustee meeting attendance be noted.

**CARRIED**

**T/17/05/3.3 Ongoing Projects Status Report (Ref: 15/20/5)**

A report from the Grants Manager dated 19 June 2017 was circulated for noting.

**MOVED:** (Harding/Williams) That the report be noted.

**CARRIED**

**T/17/05/3.4 Bi-Monthly Review of Performance Measures (Ref: 15/20/5)**

A report from the Trust Manager for the month of June 2017 was circulated.

The Trust Manager gave an update about the continuing discussions CONNECT – Waikato is having with funders about affordable housing as an impact investment.

**MOVED:** (Harding/Chibnall) That the report be noted.

**CARRIED**

**T/17/05/3.5 Financial & Budget Report (Ref: 20/10)**

A report from the Financial Administrator for the month of May 2017 was circulated.

**MOVED:** (Chibnall/Williams) That the financial and budget report to 31 May 2017 be adopted.

**CARRIED**

**T/17/05/3.6 Energy Trusts of New Zealand (Ref: 5/30/15)**

A report from the Trust Secretary for the month of June 2017 was circulated.

**MOVED:** (Harding/Williams) That the report be noted.

**CARRIED**

**T/17/05/3.7 Industry & Trust Activity Updates**

The Grants Manager gave an update regarding a grant awarded to Netball Waikato Bay of Plenty Zone in the September 2016 Community Support grants round. He also reported briefly on the current community funding rounds, as well as the Volunteering Waikato Awards event he attended on 23 June.

Trustees Isaac and Williams reported on community events recently attended.

**MOVED:** (Harding/Isaac) That the verbal reports be received.

**CARRIED**

**T/17/05/4.0 CONFIRMATION OF MINUTES**

**T/17/05/4.1 Minutes of Ordinary Meeting T/17/04 dated 23 May 2017**

**MOVED:** (Isaac/Williams) That the Minutes as circulated be confirmed as a true and correct record.

**CARRIED**

---

**T/17/05/5.0 EXCLUSION OF PUBLIC**

**MOVED:** (Harding/Chibnall) That the public be excluded from the following parts of the proceedings of this meeting under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for reasons relating to third party commercial sensitivity, on the following grounds:

1. To enable the Trust to carry out, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).
2. To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person/organisation who supplied or who is the subject of the information.

<b>Agenda Item</b>	<b>General subject matter to be considered</b>	<b>Grounds for passing this resolution</b>
T/17/05/6.1	Director Appointments	Definitions 1 & 2 above
T/17/05/7.1	Trust Manager's Report	Definitions 1 & 2 above
T/17/05/7.2	Risk Management Report	Definitions 1 & 2 above
T/17/05/7.3	Resolution Schedule	Definitions 1 & 2 above
T/17/05/8.1	Confirmation of Minutes	Definitions 1 & 2 above

---

---

The meeting concluded at 7.41pm.

Confirmed at T/17/07 on 25 July 2017 as a true and correct record.

.....  
DEPUTY CHAIR