



T/17/09

AGENDA
embargoed until commencement of meeting

ORDINARY MEETING OF TRUSTEES

Date: Tuesday, 22 August 2017
Time: 7.00pm
Place: Trust Office, Perry House, 360 Tristram Street, Hamilton

PRESENT:

IN ATTENDANCE:

APOLOGY REQUEST(S):

CONFLICT OF INTEREST DECLARATIONS:

NOTE: Standing Order 2.7 to apply

AGENDA ITEM	PAGE
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T/17/09/1.0 OTHER REPORTS	
T/17/09/1.1 Ordinary Trust Meeting Times (Ref: 5/50/6)	4-6
A report from the Trust Manager dated 16 August 2017 is attached .	
T/17/09/1.2 Russell Investments Quarterly Update & Papers (Ref: 25/38)	7-28
A report from the Trust Manager dated 16 August 2017 is attached .	
T/17/09/1.3 Office Lease (Ref: 15/5)	29
A report from the Financial Administrator dated 9 August 2017 is attached .	
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T/17/09/2.0 MANAGEMENT REPORTS	
T/17/09/2.1 Resolution Schedule (Ref: 15/20/5)	30
The Resolution Schedule dated 9 August 2017 is attached for noting.	

T/17/07/2.2	Trustee Meeting, Workshop & Event Attendance (Ref: 15/2)	31-32
	A report from the Trust Secretary dated 9 August 2017 is attached for noting.	
T/17/09/2.3	Ongoing Status Report (Ref: 15/20/5)	33-34
	A report from the Grants Manager dated 11 August 2017 is attached for noting.	
T/17/09/2.4	Bi-Monthly Review of Performance Measures (Ref: 15/20/5)	35-37
	A report from the Trust Manager for the month of August 2017 is attached for noting.	
T/17/09/2.5	Financial & Budget Report (Ref: 20/10)	38-44
	A report from the Financial Administrator for the month of July 2017 is attached .	
T/17/09/2.6	Energy Trusts of New Zealand (Ref: 5/30/15)	45
	A report from the Trust Secretary for the month of August is attached for noting.	
T/17/09/2.7	Industry & Trust Activity Updates	
	Trustees/staff to report verbally.	
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T/17/09/3.0	CONFIRMATION OF MINUTES	
T/17/09/3.1	Minutes of Ordinary Meeting T/17/07 dated 25 July 2017 are attached for confirmation as a true and correct record.	46-50
T/17/09/3.2	Minutes of Annual General Meeting T/17/08 dated 28 July 2017 are attached for confirmation as a true and correct record.	51-54
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T/17/09/4.0	DISTRIBUTIONS	
T/17/09/4.1	June 2015 and June 2016 Community Support Multi-Year Grants – Approval for Subsequent Year Payments (Ref: 60/4/2017)	55-59
	A report from the Grants Manager dated 15 August 2017 is attached .	
T/17/09/4.2	Major Transformational Grants – 2017/18 Year (Ref: 60/4)	60-64
	A report from the Grants Manager dated 17 August 2017 is attached .	

T/17/09/4.3 **June 2017 Community Support Grants Round – Funding Allocation** **65-66**
(Ref: 60/4/17)

A report from the Grants Manager dated 17 August 2017 is **attached**.

T/17/09/5.0 **EXCLUSION OF PUBLIC**

MOTION: That the public be excluded from the following parts of the proceedings of this meeting under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for reasons relating to commercial sensitivity, on the following grounds:

1. To enable the Trust to carry out, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).
2. To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person/organisation who supplied or who is the subject of the information.

Agenda Item	General subject matter to be considered	Grounds for passing this resolution
T/17/09/6.1	Finalisation of Draft OEM	Definitions 1 & 2 above
T/17/09/6.2	Draft Letter of Expectation for FY18-19	
T/17/09/7.1	Trust Manager's Report	Definitions 1 & 2 above
T/17/09/7.2	Risk Management Report	Definitions 1 & 2 above
T/17/09/7.3	Resolution Schedule	Definitions 1 & 2 above
T/17/09/8.1	Confirmation of Minutes	Definitions 1 & 2 above
