



T/18/07

MINUTES

ORDINARY MEETING OF TRUSTEES

Date: Wednesday, 25 July 2018
Time: 2.35pm
Place: Trust Office, Perry House, 360 Tristram Street, Hamilton

PRESENT: Trustees Ingle (Chair), Isaac, Hamill, Harding & Rolton

IN ATTENDANCE: Grants Manager & Trust Secretary

LEAVE OF ABSENCE: Trustee Williams

APOLOGIES: Trustee Stephen, Trust Manager & Financial Administrator

CONFLICT OF INTEREST DECLARATIONS: Nil

KARAKIA TIMATANGA: Grants Manager

AGENDA ITEM

T/18/07/1.0 OTHER REPORTS

T/18/07/1.1 Election of Chair and Deputy Chair (Ref: 5/20/15)

A report from the Trust Manager dated 13 July 2018 was circulated.

The Grants Manager presided for this item.

MOVED: (Isaac/Rolton) That Trustee Ingle be elected Chair of the Trust for the 12-month period to July 2019.

CARRIED

MOVED: (Ingle/Rolton) That Trustee Isaac be elected Deputy Chair of the Trust for the 12-month period to July 2019.

CARRIED

Trustee Ingle presided for the remainder of the meeting.

T/18/07/1.2 Finance, Audit and Risk (FAR) Sub-Committee Membership (Ref: 25/30)

It was agreed that this item did not need to be on the agenda on an annual basis, and that the Terms of Reference be updated to reflect that members would be appointed as required and at the discretion of the Trust.

MOVED: (Ingle/Harding) That:

1. Trustee Stephen continue as Chair of the Finance, Audit and Risk Sub-Committee.
2. Trustees Ingle and Harding continue as members of the Finance, Audit and Risk Sub-Committee.

CARRIED

T/18/07/1.3 Independent Anti-Money Laundering/Counter Financing of Terrorism Audit Report (Ref: 25/37)

A report from the Financial Administrator dated 10 July 2018 was circulated.

MOVED: (Ingle/Harding) That the report be received for information.

CARRIED

T/18/07/2.0 DISTRIBUTIONS

T/18/07/2.1 June 2016 Community Support Multi-Year Grants Annual Reporting – Approval for Year Three Payment (Ref: 60/4/18)

A report from the Grants Manager dated 6 July 2018 was circulated.

There was a brief discussion on the activities of the Maungatautari Ecological Island Trust.

MOVED: (Ingle/Hamill) That the following organisations that submitted applications to the June 2016 Community Support grants round and were subsequently approved to receive a multi-year grant be confirmed to receive the year three payment as per the following schedule:

Appl #	Organisation	Amount
CS301	Maungatautari Ecological Island Trust	\$40,000
CS319	Balloons over Waikato Trust	\$80,000

CARRIED

T/18/07/2.2 June 2018 Quick Response Grants Round (Ref: 60/4/18)

A report from the Grants Manager dated 13 July 2018 was circulated.

MOVED: (Isaac/Rolton) That the report be received for information.

CARRIED

T/18/07/3.0 MANAGEMENT REPORTS

T/18/07/3.1 Resolution Schedule (Ref: 15/20/5)

The Resolution Schedule dated 12 July 2018 was circulated for noting.

MOVED: (Ingle/Harding) That the Resolution Schedule be noted.

CARRIED

T/18/07/3.2 Trustee Meeting and Workshop Attendance (Ref: 15/2)

A report from the Trust Secretary dated 11 July 2018 was circulated for noting.

MOVED: (Rolton/Isaac) That the schedule of Trustee meeting attendance be noted.

CARRIED

T/18/07/3.3 Ongoing Projects Status Report (Ref: 15/20/5)

A report from the Grants Manager dated 9 July 2018 was circulated for noting.

The Grants Manager gave a brief update with regard to Xtreme Zero Waste's pending Community Loan.

MOVED: (Ingle/Isaac) That the report be noted.

CARRIED

T/18/07/3.4 Financial & Budget Report (Ref: 20/10)

A report from the Financial Administrator for the month of June was circulated.

MOVED: (Rolton/Harding) That the financial and budget report to 30 June 2018 be adopted.

CARRIED

T/18/07/3.5 Energy Trusts of New Zealand (Ref: 5/30/15)

A report from the Trust Secretary for the month of July 2018 was circulated.

MOVED: (Ingle/Isaac) That the report be noted.

CARRIED

T/18/07/3.6 Industry & Trust Activity Updates

Trustee Hamill reported on recent industry items of interest through a verbal update and a report distributed separately.

There was some discussion around the relationships between electricity generators, lines companies, retailers and consumers.

Trustees Harding and Isaac reported on community events recently attended.

Trustee Isaac advised of some recent changes to the Hamilton Gardens Summer Festival Foundation.

The Grants Manager gave brief updates with regard to the following:

- Philanthropy NZ 2019 Summit
- Ngaruawahia Community House
- June Community Support and August Quick Response rounds

MOVED: (Ingle/Harding) That the verbal reports be received.

CARRIED

T/18/07/4.0 CONFIRMATION OF MINUTES

T/18/07/4.1 Minutes of Ordinary Meeting T/18/05 dated 27 June 2018

MOVED: (Harding/Rolton) That the Minutes as circulated be confirmed as a true and correct record.

CARRIED

T/18/07/4.2 Minutes of Special Meeting T/18/06 dated 11 July 2018

MOVED: (Harding/Isaac) That the Minutes as circulated be confirmed as a true and correct record.

CARRIED

T/18/07/5.0 EXCLUSION OF PUBLIC

MOVED: (Ingle/Harding) That the public be excluded from the following parts of the proceedings of this meeting under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for reasons relating to third party commercial sensitivity, on the following grounds:

1. To enable the Trust to carry out, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).
2. To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person/organisation who supplied or who is the subject of the information.

Agenda Item	General subject matter to be considered	Grounds for passing this resolution
T/18/07/6.1	OurPower Ownership & Structure Update	Definitions 1 & 2 above
T/18/07/7.1	Director Fee Structure	Definitions 1 & 2 above
T/18/07/8.1	Trust Manager's Report	Definitions 1 & 2 above
T/18/07/8.2	Risk Management Report	Definitions 1 & 2 above
T/18/07/8.3	Resolution Schedule	Definitions 1 & 2 above
T/18/07/9.1	Confirmation of Minutes	Definitions 1 & 2 above

The meeting concluded at 3.20pm.

Confirmed at T/18/09 on 22 August 2018 as a true and correct record.

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CHAIR