



T/18/11

MINUTES

ORDINARY MEETING OF TRUSTEES

Date: Wednesday, 24 October 2018
Time: 2.30pm
Place: Trust Office, Perry House, 360 Tristram Street, Hamilton

PRESENT: Trustees Ingle (Chair), Hamill, Harding, Isaac, Rolton, Stephen & Williams

IN ATTENDANCE: Chief Executive, Grants Manager, Financial Administrator & Trust Secretary

CONFLICT OF INTEREST DECLARATIONS: Nil

KARAKIA TIMATANGA: Grants Manager

AGENDA ITEM

T/18/11/1.0 PRESENTATIONS

T/18/11/1.1 Hamilton Waikato Tourism Presentation (Ref: 60/55)

Jason Dawson gave a presentation that included an update on local tourism development and opportunities. The slides touched on the following:

- Experience framework
- Destination and tourism development
- The region's growing visitor economy including visitor expenditure
- Visitor Brand Strategy
- Major Events Strategy
 - Vision
 - Outcomes
 - Enablers
- New products and experiences
- Acknowledgement of the Trust's support

Mr Dawson commented briefly on some of the major developments happening in the region. He thanked the Trust for its investment and explained that Hamilton Waikato Tourism is now moving into capability-building at a community-based level. Trustee Ingle thanked Mr Dawson for taking the time to present to the Trust.

T/18/11/2.0 DISTRIBUTIONS

T/18/11/2.1 Healthier Homes/Energy Efficiency Grant – Waikato Health Trust Whare Ora Programme: Six Month Review Report (Ref: 48/7)

A report from the Grants Manager dated 12 October 2018 was circulated.

MOVED: (Isaac/Williams) That the Trust approves payment of the second instalment of \$30,000 for the conditional 2018/19 year grant to the Waikato Health Trust in support of the Whare Ora programme.

CARRIED

T/18/11/3.0 MANAGEMENT REPORTS

T/18/11/3.1 Resolution Schedule (Ref: 15/20/5)

The Resolution Schedule dated 11 October 2018 was circulated for noting.

MOVED: (Rolton/Harding) That the Resolution Schedule be noted.

CARRIED

T/18/11/3.2 Trustee Meeting and Workshop Attendance (Ref: 15/2)

A report from the Trust Secretary dated 11 October 2018 was circulated for noting.

MOVED: (Harding/Williams) That the schedule of Trustee meeting attendance be noted.

CARRIED

T/18/11/3.3 Ongoing Projects Status Report (Ref: 15/20/5)

A report from the Grants Manager dated 11 October 2018 was circulated for noting.

MOVED: (Rolton/Isaac) That the report be noted.

CARRIED

T/18/11/3.4 Bi-Monthly Review of Performance Measures (Ref: 15/20/5)

A report from the Chief Executive for the month of October 2018 was circulated.

MOVED: (Isaac/Rolton) That the report be noted.

CARRIED

T/18/11/3.5 Financial & Budget Report (Ref: 20/10)

A report from the Financial Administrator for the month of September 2018 was circulated.

MOVED: (Stephen/Williams) That the financial and budget report to 30 September 2018 be adopted.

CARRIED

T/18/11/3.6 Asset Register Review (Ref: 15/35)

A report from the Financial Administrator dated 8 October 2018 was circulated

MOVED: (Isaac/Williams) That the report be noted.

CARRIED

T/18/11/3.7 Energy Trusts of New Zealand (Ref: 5/30/15)

A report from the Trust Secretary for the month of October 2018 was circulated.

MOVED: (Rolton/Harding) That the report be noted.

CARRIED

T/18/11/3.8 Industry & Trust Activity Updates

The Grants Manager gave brief updates with regard to the following:

- Staff changes at Methodist City Action and Catholic Family Support Services
- 2019 Community Funding Expo event
- Community Waikato Hub research and feasibility project
- Commemorative Pou unveiling at Fairfield College
- September Community Support and October Quick Response rounds
- Zipper Cardiac Support Club

Trustee Ingle reported on the AMP Capital and Creative Waikato functions recently attended.

MOVED: (Rolton/Harding) That the verbal reports be received.

CARRIED

T/18/11/4.0 CONFIRMATION OF MINUTES

T/18/11/4.1 Minutes of Ordinary Meeting T/18/10 dated 26 September 2018

MOVED: (Isaac/Williams) That the Minutes as circulated be confirmed as a true and correct record.

CARRIED

T/18/11/5.0 EXCLUSION OF PUBLIC

MOVED: (Ingle/Isaac) That the public be excluded from the following parts of the proceedings of this meeting under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for reasons relating to third party commercial sensitivity, on the following grounds:

1. To enable the Trust to carry out, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).
2. To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person/organisation who supplied or who is the subject of the information.

Agenda Item	General subject matter to be considered	Grounds for passing this resolution
T/18/11/6.1	Vital Impact Grant – Return of Funds	Definitions 1 & 2 above
T/18/11/7.1	Investment Objectives & Reserving Strat	Definitions 1 & 2 above
T/18/11/8.1	Rotation of Trustees & Terms of Office	Definitions 1 & 2 above
T/18/11/9.1	Review of Investment of WEL Networks	Definitions 1 & 2 above
T/18/11/9.2	UFF Ltd – Appointment of Acting CE	Definitions 1 & 2 above
T/18/11/10.1	Chief Executive’s Report	Definitions 1 & 2 above
T/18/11/10.2	Risk Management Report	Definitions 1 & 2 above
T/18/11/10.3	Resolution Schedule	Definitions 1 & 2 above
T/18/11/11.1	Confirmation of Minutes	Definitions 1 & 2 above

The meeting concluded at 3.10pm.

Confirmed at T/18/12 on 27 November 2018 as a true and correct record.

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CHAIR