



T/21/08

## MINUTES

### ORDINARY MEETING OF TRUSTEES

**Date:** Tuesday, 27 July 2021  
**Time:** 2.32pm  
**Place:** Trust Office, Perry House, 360 Tristram Street, Hamilton

---

**PRESENT:** Trustees West (Chair), Booth, Chew, Silverton & Yamunanathan

**IN ATTENDANCE:** Chief Executive, Grants Manager, Financial Officer & Trust Secretary

**APOLOGY:** Trustee Johnston

**ABSENT:** Trustee Hamill

**CONFLICT OF INTEREST DECLARATIONS:** Nil

**KARAKIA TIMATANGA:** All

---

#### AGENDA ITEM

---

##### T/21/08/1.0 ADDITIONAL AGENDA ITEM

In accordance with Standing Order 2.5.1, the Chair requested that an item be added to the Agenda. The matter related to an email received after the Trust meeting papers had been circulated.

**MOVED:** (West/Chew) That the item 'Trustee Resignation' be added to Other Reports under item T/21/08/3.2.

**CARRIED**

---

##### T/21/08/2.0 PRESENTATIONS

##### T/21/08/2.1 Waikato Wellbeing Project Update (Ref: 26/7)

A report from the Executive Director of the WWP dated 21 July 2021 was circulated.

Trustee West welcomed Harvey Brookes, Executive Director of the Waikato Wellbeing Project (WWP). Mr Brookes introduced himself and delivered his pepeha, and thanked the Trust for the opportunity to present.

Mr Brookes gave a presentation with regard to the WWP which included the following:

- WWP Purpose
- Key Attributes, including *Insight* and *Breakthrough*
- Why use the SDG Framework
- Grouping the SDGs
- Targets
- Operating Model
- Insight and Breakthrough
- Catalysing a Wellbeing Movement
  - Harnessing data through lived experience to identify solutions (example: Youth Opportunities Project)
- Focus Areas and Approach (three-year plan)
  - Core Targets/Priorities (Waikato Food, Housing and Youth Challenges)
  - Cross Cutting Opportunities (Waikato Climate, Restoration and Wellness Challenges)
  - Place-Based Opportunities (all/any SDGs, cues from local communities)
- Our Journey/Timeline
- Building relationships to grow the movement (including Government)
- Kaitiaki Advisory Board
- Budget Summary as at 30 June 2021
  - Waikato Regional Council Contribution

**MOVED:** (West/Booth) That the Waikato Wellbeing Project update be received.

**CARRIED**

Trustee West thanked Mr Brookes and communicated that the Trust would be seeking input from him when reviewing its Community Investment Strategy later in the year.

**T/21/08/2.2 Waikato Housing Initiative Update (Ref: 60/30)**

Lale Ieremia, Lui Brame and Nic Greene from the Waikato Housing Initiative (WHI) joined the meeting at 3.17pm and were welcomed by Trustee West then invited to present their update.

Mr Ieremia thanked the Trust for the opportunity to share the progress made by the WHI, and for the Trust's continued support of the project. He also reported briefly on a meeting held earlier in the day where Minister of Housing, Megan Woods was present, and the unique community-led approach of the WHI was acknowledged.

Mr Ieremia, Mr Greene and Mr Brame gave a presentation relating to the WHI that covered the following:

- Waikato Housing Initiative – Part of the Waikato Plan
- Government Structure
- Regional Leadership Framework Structure

- Waikato Growing Region
- WHI Vision
- Wellbeings Approach
  - Sustainable Goals Interconnectedness
  - Collaborative Schematic Response
- WHI Goals
- Our Journey
- Regional Stocktake
- Waikato Affordability
- Affordability is a Major Challenge
- Social Housing Register
- Housing Continuum
- Key Challenges
- Funding
- Housing Pipeline – Affordability Focus Project Fact Sheet
- Affordable Houses Pipeline Project Scorecard
- Programme of Housing
- Programme of Works
  - Total Yield
  - Affordable Yield
- Our Approach
- What do we need and the way forward?
- Outcomes

Trustee West reiterated that the Trust would be seeking input to its Community Investment Strategy going forward, and he thanked the WHI representatives for their presentation.

Mr Ieremia thanked the Chief Executive for her work for, and dedication to, the WHI and broader community.

Messrs Ieremia, Brame, Greene and Brookes left the meeting at 3.56pm.

**MOVED:** (West/Silverton) That the Waikato Housing Initiative update be received.

**CARRIED**

---

**T/21/08/3.0 OTHER REPORTS**

**T/21/08/3.1 Election of Trust Chair and Sub-Committee Members (Ref: 5/20/15)**

A report from the Chief Executive dated 13 July 2021 was circulated.

The Chief Executive presided for the first part of the item. She informed that there had been an expression of interest for the Chair's position from the incumbent.

**MOVED:** (Silverton/Chew) That Trustee West be elected Chair of the Trust for the 12-month period to July 2022.

**CARRIED**



Trustee West presided for the remainder of the meeting. He relayed that the incumbent Chairs of the Finance, Audit and Risk Sub-Committee and Investment Committee had expressed interest in continuing in their roles.

**MOVED:** (West/Yamunathan) That:

1. Trustee Silverton continues as Chair of the Finance, Audit and Risk Sub-Committee.
2. Trustees West and Yamunanathan continue as members of the Finance, Audit and Risk Sub-Committee.

**CARRIED**

**MOVED:** (West/Chew) That:

1. Trustee Booth continues as Chair of the Investment Committee.
2. Trustees West continues as a member of the Investment Committee.

**CARRIED**

There was some discussion with regard to the remaining Investment Committee positions and it was agreed that these would continue to be held by the current independent members and the new Chief Executive.

#### **T/21/08/3.2 Trustee Resignation (Ref: 5/20)**

Trustee West read out the resignation emailed by Trustee Hamill on 26 July 2021.

**MOVED:** (West/Yamunanathan) That Trustee Hamill's resignation from the Trust dated 26 July 2021 be accepted and effective as at that date.

**CARRIED**

It was decided that the vacant Trustee position be discussed at the August Trust meeting. The Chief Executive directed Trustees to the Trust Deed and Diversity Policy with regard to their options.

---

#### **T/21/08/4.0 MANAGEMENT REPORTS**

##### **T/21/08/4.1 Resolution Schedule (Ref: 15/20/5)**

The Resolution Schedule dated 19 July 2021 was circulated for noting.

**MOVED:** (West/Silverton) That the Resolution Schedule be noted.

**CARRIED**

##### **T/21/08/4.2 Trustee Meeting, Workshop and Event Attendance (Ref: 15/2)**

A report from the Trust Secretary dated 20 July 2021 was circulated for noting.

Trustee West reported verbally on a community event recently attended.

**MOVED:** (West/Silverton) That the Trustee Meeting and Workshop Attendance report and verbal report be noted.

**CARRIED**

**T/21/08/4.3 Ongoing Status Report (Ref: 15/20/5)**

A report from the Grants Manager dated 19 July 2021 was circulated for noting.

**MOVED:** (West/Yamunanathan) That the Ongoing Status report be noted.

**CARRIED**

**T/21/08/4.4 Bi-Monthly Review of Performance Measures (Ref: 15/20/5)**

A report from the Chief Executive for the month of July 2021 was circulated.

The Chief Executive summarised the report and observed that the Trust was tracking well against its action priorities.

**MOVED:** (West/Silverton) That the Bi-Monthly Review of Performance Measures be noted.

**CARRIED**

**T/21/08/4.5 Financial & Budget Report (Ref: 35/5)**

A report from the Financial Officer for the month of June 2021 was circulated.

**MOVED:** (West/Chew) That the financial and budget report to 30 June 2021 be adopted.

**CARRIED**

**T/21/08/4.6 Energy Trusts of New Zealand (Ref: 5/30/15)**

A report from the Trust Secretary for the month of July 2021 was circulated.

Trustee West and the Chief Executive gave a brief update with regard to the Parliamentary Review of Energy Trusts.

**MOVED:** (West/Yamunanathan) That the ETNZ report and ETNZ Strategic Plan be noted.

**CARRIED**

**T/21/08/4.7 Industry & Trust Activity Verbal Updates**

The Grants Manager gave a brief update with regard to the following:

- June 2021 Quick Response grants round
- June 2021 Community Support grants round
- Two community events recently attended

There was some clarification with regard to the budget for the remaining 2021 grants rounds.

**MOVED:** (West/Yamunanathan) That the verbal updates be received.

**CARRIED**



**T/21/08/4.8 Confirmation of Minutes (Ref: 15/20/10)**

The Minutes of Ordinary Meeting T/21/06 dated 22 June 2021 were circulated.

**MOVED:** (West/Chew) That the Minutes as circulated be confirmed as a true and correct record.

**CARRIED**

---

**T/21/08/5.0 EXCLUSION OF PUBLIC**

**MOVED:** (West/Silverton) That the public be excluded from the following parts of the proceedings of this meeting under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for reasons relating to third party commercial sensitivity, on the following grounds:

1. To enable the Trust to carry out, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).
2. To protect information where the making available of the information would be likely unreasonable to prejudice the commercial position of the person/organisation who supplied or who is the subject of the information.

**CARRIED**

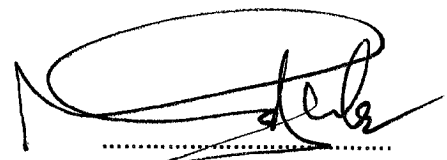
Agenda Item	General subject matter to be considered	Grounds for passing this resolution
T/21/08/6.1	Investment Management Support	Definitions 1 & 2 above
T/21/08/7.1	Draft Letter of Expectation	Definitions 1 & 2 above
T/21/08/7.2	WEL Networks Ltd Quarterly Report	Definition 2 above
T/21/08/8.1	Chief Executive's Report	Definitions 1 & 2 above
T/21/08/8.2	Resolution Schedule	Definitions 1 & 2 above
T/21/08/8.3	Risk Management Report	Definitions 1 & 2 above
T/21/08/8.4	Confirmation of Minutes	Definitions 1 & 2 above

---

---

The meeting closed at 4.23pm.

Confirmed at T/21/11 on 24 August 2021 as a true and correct record.

  
CHAIR

