



T/24/12

MINUTES

ORDINARY MEETING OF TRUSTEES

Date: Tuesday, 22 October 2024
Time: 2.30pm
Place: DV Bryant Trust Boardroom, 131 Alexandra Street, Hamilton

PRESENT: Trustees Afeaki (Chair), Chew, Harvey, Johnston, Silverton, Strange & West

IN ATTENDANCE: Chief Executive Officer, Grants Manager, Grants Advisor & Trust Administrator

APOLOGY: Finance Administrator

CONFLICT OF INTEREST DECLARATIONS: Nil (other than those declared in item T/24/12/1.1)

KARAKIA TIMATANGA: All

AGENDA ITEM

Trustee Afeaki welcomed those present, including the members of the public in attendance.

T/24/12/1.0 DISTRIBUTIONS/IMPACT

T/24/12/1.1 Grants Committee Meeting Held 14 October 2024 (Ref: 60/30)

A report from the Grants Manager dated 15 October 2024 was circulated. This included a list of recommendations on the August 2024 Quick Response grants round applications.

The Grants Manager gave some background to the report and acknowledged Trustee West for his involvement on the Grants Committee.

Disclosure of Interests

Trustees adhere to the following Trust policy:

Governance Process Policies – Conflicts of Interest (point 8)

“Trustees who have declared an interest in an organisation who has applied for funding shall not rank, vote or participate in the discussion about that organisation’s application at the funding decision-making meeting.”

The following Conflicts of Interest were declared:

- Trustee Harvey – **Northern United Sports Club Inc** in that her sons play football for the Club
- Trustee Strange – **Melville Association Football Club Inc** in that he is a Committee Member for the organisation

Trustee Silverton enquired as to the number of applications that lacked sufficient information and the Grants Advisor offered further explanation as to the follow-up with the applicants concerned.

Trustee Chew asked about the frequency of the community funding workshops in the area, to which the Grants Advisor replied that there are numerous sessions co-ordinated by regional funders that are well-attended.

Trustee Harvey observed that there is restricted funding currently available for community organisations across the nation. She also initiated a brief discussion with regard to Trustee participation on the Grants Committee.

Trustee Chew brought up the issue of the cutbacks in Government funding to the charities sector and the Grants Manager confirmed that this has certainly impacted on a number of groups that apply to the Trust’s funding rounds. The Grants Advisor added that some organisations have also lost the security of multi-year contracts.

MOVED: (Afeaki/West) That the following Quick Response grants be approved:

Appl #	Organisation	Amount
QR2901	Waikato Touch Association Inc	\$7,500
QR2904	Ngāruawāhia Community Youth Holiday Programme Inc	\$15,000
QR2908	Hamilton Bengali Association Inc	\$4,000
QR2912	EVelocity Charitable Trust	\$10,000
QR2917	Hamilton Blues Society New Zealand Inc	\$4,000
QR2918	Waitetuna School	\$15,000
QR2920	Te Whānau Pūtahi Trust	\$16,000
QR2921	Life Education Trust Hamilton	\$15,000
QR2923	Para Kore Marae Inc	\$12,000
QR2924	Raglan Māori Wardens	\$6,000
QR2925	KnowYourStuffNZ Charitable Trust	\$5,000
QR2931	Claudlands Croquet Club Inc	\$12,759
QR2932	Waikato Community Broadcasting Charitable Trust	\$15,000
QR2933	Epilepsy Association of New Zealand Inc	\$4,064
QR2935	Heart Kids Waikato	\$5,000
QR2936	United Youth Orchestra Trust	\$2,000
QR2938	Brain Injury Waikato Inc	\$15,000
QR2939	The Waikato Hot Air Balloon Club Inc	\$7,702

Appl #	Organisation	Amount
QR2941	Maramarua School	\$20,000
QR2942	Kirikiroa & St Peter's Scout Group	\$20,000
QR2943	Melville Association Football Club Inc	\$10,015
QR2945	Oho Mauri Solutions Charitable Trust	\$20,000
QR2946	The Raglan District Community Vehicle Trust	\$2,000
QR2948	Beerescourt Tennis Club Inc	\$5,000
QR2949	Hamilton Harriers Club Inc	\$6,000
QR2951	Positive Change Programmes Charitable Trust	\$10,000
QR2958	Big Buddy Mentoring Trust	\$10,000
QR2959	Neurogenesis Trust	\$3,000
QR2960	Gymsports New Zealand Inc	\$4,131
QR2963	Phoenix House Charitable Trust	\$2,500
QR2966	Northern United Sports Club Inc	\$18,000
QR2970	Hamilton Multicultural Services Trust	\$20,000
QR2971	Chartwell Co-operating Parish	\$1,000
QR2972	Narrows Park Ministry Trust	\$5,000
QR2973	Raglan Community Radio Inc	\$18,000
QR2974	The Cake Detective Charitable Trust	\$4,000
QR2977	Asthma & Respiratory Services (Waikato) Inc	\$12,500
QR2978	Hamilton Aquatics Inc	\$5,000
QR2980	Waikato Community Lands Trust	\$5,000
QR2981	Hamilton Colombian Community Trust	\$4,000
QR2984	True Colours Children's Health Trust	\$10,000
QR2986	Waikato Japanese Community Trust	\$4,000
QR2988	Huntly Swimming Club Inc	\$10,000
QR2989	Hamilton Arts Trust	\$10,000
		\$410,171
		CARRIED

MOVED: (Afeaki/West) That the following Quick Response grants be declined:

Appl #	Organisation
QR2906	Yeshua Global Church
QR2909	Halberg Foundation
QR2916	Loving Arms Charitable Trust
QR2922	ChildPlayWorks Charitable Trust
QR2937	New Zealand Water Ski Racing Association Inc
QR2940	Kihikihi Health, Sports, Arts and Recreation Charitable Trust
QR2953	The Wintec Foundation
QR2954	Wondernauts
QR2957	Kaitiaki Trap N Train Trust
QR2975	Child Cancer Foundation Inc
QR2987	Fraser Technical Cricket Club Inc
CARRIED	

The total grants funding for the August 2024 Quick Response round was allocated at \$410,171 to 44 successful grant applications.

T/24/12/1.2 Waikato Wellbeing Project – Confirmation of Payment of Conditional Year Four Funding (Ref: 26/7)

A report from the Grants Manager dated 16 October 2024 was circulated.

The Grants Manager conveyed that the recommended amount in the report was the first of two tranches for the year, and that a satisfactory progress report had been received to action this. He noted that the external review of the Waikato Wellbeing Project (WWP/the Project) was about to commence.

Trustee Harvey highlighted the comment in the report with regard to WWP's unsustainability and asked if the Project will be able to deliver on its outcomes in the next two years, and if the Trust should consider its funding beyond the current financial year. The Grants Manager replied that there was a possibility other funders would get involved, alongside Trust Waikato. He noted that the Trust's contributions are already diminishing, and that there have been indications that other organisations would pick up some of WWP's functions on its winding up.

The Chief Executive Officer (CEO) reflected that the Project by definition is finite, having a start and end date, and there will be discussions in the coming months about whether WWP could be extended, and how it might look in the future.

Trustee Harvey expressed her wish to see some data around the deliverables/outcomes of the Project, and its long-term sustainability.

The Grants Manager reminded Trustees that there are still 18 months of the Project remaining, and restated that a review is about to be undertaken.

Trustee Chew recognised that WWP's recent efforts had focused on sourcing other funding streams, which is difficult in the current climate, and that a watching brief was necessary. Trustee Harvey concurred, noting the increased demand on Trust funding and heightened need in the community as already discussed. Trustee Chew added that the Project should be moving to maintenance mode towards the end of its term, where less funding would be required.

Trustee West observed that WWP funding is via Waikato Regional Council (WRC), who should be the leaders going forward. Trustee Afeaki indicated the partnership funding model, and there was a brief discussion with regard to in-kind contributions. The good quality of the reporting was acknowledged. Trustee Strange noted that he had not seen budgeting for WWP in WRC's Long Term Plan.

The CEO noted that the obligations had been met for the recommended tranche payment. He remarked that any review of Trust funding beyond the current financial year would need to be initiated via its next Annual Plan or a separate paper.

MOVED: (Afeaki/West) That:

1. The report and Waikato Wellbeing Project October 2024 Progress Update be received for information.
2. The first tranche (\$200,000) of the Year Four (FY2023/24) payment to the Waikato Regional Council for the Waikato Wellbeing Project be approved.

CARRIED



T/24/12/1.3 Capital Beneficiaries Project Fund – Grants Round Recommendations (Ref: 60/45)

A report from the Grants Manager dated 11 October 2024 was circulated.

The Grants Manager commented on the applications that had been received for the dedicated Capital Beneficiaries Project Fund, highlighting the apparent co-operation between the applicants.

Trustee Strange enquired as to the feedback from the Councils with regard to the increased funding, to which the Grants Manager replied that it had been very positive, and the CEO added that this was also the case from the Executive level.

Trustee Harvey expressed her support for the recommendations, and also her wish to see more long-term and/or energy projects identified, and there was a brief discussion with regard to strengthening the Trust's collaborative approach with its Capital Beneficiaries, which is a topic being examined in the Community Investment Strategy review.

MOVED: (Afeaki/Chew) That the following grants from the Capital Beneficiaries Project Fund be approved:

Appl #	Organisation	Amount
CB01	Hamilton City Council	\$900,000
CB02	Waipā District Council	\$30,000
CB03	Waikato District Council	\$600,000

CARRIED

T/24/12/2.0 MANAGEMENT REPORTS

T/24/12/2.1 Financial & Budget Report (Ref: 20/10)

A report from the Finance Administrator for the month of September 2024 was circulated.

In the Finance Administrator's absence, the CEO summarised the Financial Report, providing some clarification with regard to the areas currently favourable to budget, which Trustee Harvey noted was beneficial given the forecast deficit.

The CEO advised that the Financial Administrator had begun planning for the 2025/26 budget. He also acknowledged the Trustees who had been involved with the latter stages of the Trust's Strategic Asset Allocation process.

Trustee West highlighted the unrealised gains in the Trust's investment portfolio.

MOVED: (Afeaki/West) That the financial and budget report to 30 September 2024 be adopted.

CARRIED

T/24/12/2.2 Fiduciary Calendar (Ref: 25/30)

The October Fiduciary Calendar was circulated for noting.

The CEO gave brief updates as he ran through the entries in the Fiduciary Calendar that were still in progress.

MOVED: (Afeaki/Silverton) That the updated fiduciary calendar be noted.

CARRIED

T/24/12/2.3 Resolution Schedule (Ref: 15/20/5)

The Resolution Schedule dated 4 October 2024 was circulated for noting.

Trustee Afeaki affirmed that there were no resolutions currently outstanding in the Open schedule.

T/24/12/2.4 Trustee Meeting, Workshop and Event Attendance (Ref: 15/2)

A report from the Trust Administrator dated 4 October 2024 was circulated for noting.

Trustee Afeaki reported on a community event she and the Grants Manager had recently attended.

MOVED: (Afeaki/Strange) That the Trustee Meeting and Workshop Attendance report be noted.

CARRIED

T/24/12/2.5 Ongoing Status Report (Ref: 15/20/5)

A report from the Grants Manager dated 14 October 2024 was circulated for noting.

The Grants Manager pointed out that there was a Community Loans report in the Public Excluded section of the meeting papers.

MOVED: (Afeaki/Harvey) That the Ongoing Status Report be noted.

CARRIED

T/24/12/2.6 Energy Trusts of New Zealand (Ref: 5/30/15)

A report from the Trust Administrator for the month of October 2024 was circulated.

The CEO reported verbally on progress with preparations for hosting the ETNZ Spring Conference. He observed that the recordings being provided by a few of the speakers would allow some flexibility with regard to timing for the programme.

Trustee Afeaki suggested that staff ensure that the venues' video/audio facilities will meet requirements.

The CEO made mention of the Special General Meeting that would take place on the second day of the Conference, and the Trust Administrator confirmed that Energy and Resources Minister, Simeon Brown would be providing a recorded message to delegates for the first day.

MOVED: (Afeaki/Johnston) That the ETNZ report and Special General Meeting documentation be noted.

CARRIED

Trustee Harvey asked if the staff required any support in finalising the preparations, and the CEO and Trustees thanked staff for their efforts towards organising the event.

The Grants Advisor asked Trustees to compile any questions they would like to ask the guest speaker at the Conference Dinner.

T/24/12/2.7 Industry & Trust Activity Verbal Updates

Trustee Afeaki noted the brief update relating to the October 2024 Quick Response grants round that the Grants Manager had provided during the first Agenda item.

MOVED: (Afeaki/West) That the verbal report be received.

CARRIED

T/24/12/2.8 Confirmation of Minutes (Ref: 15/20/10)

The Minutes of Ordinary Meeting T/24/11 dated 24 September 2024 were circulated.

MOVED: (Afeaki/Strange) That the Minutes as circulated be confirmed as a true and correct record.

CARRIED

T/24/12/3.0 EXCLUSION OF PUBLIC

Trustee Afeaki thanked the members of the public for their attendance.

MOVED: (Afeaki/Harvey) That the public be excluded from the following parts of the proceedings of this meeting under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for reasons relating to third party commercial sensitivity, on the following grounds:

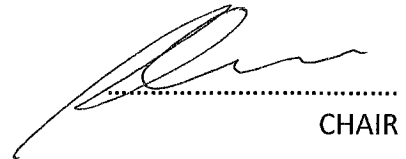
1. To enable the Trust to carry out, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).
2. To protect information where the making available of the information would be likely unreasonable to prejudice the commercial position of the person/organisation who supplied or who is the subject of the information.

CARRIED

Agenda Item	General subject matter to be considered	Grounds for passing this resolution
T/24/12/4.1	Momentum Waikato Funding Options	Definitions 1 & 2 above
T/24/12/5.1	Forge Works Report	Definition 2 above
T/24/12/5.2	WEL Networks Ltd – Quarterly Report	Definition 2 above
T/24/12/4.2	Local Water Well Done Model	Definitions 1 & 2 above
T/24/12/6.1	Community Loan Balances and Payments	Definitions 1 & 2 above
T/24/12/7.1	Resolution Schedule	Definitions 1 & 2 above
T/24/12/7.2	Risk Management Report	Definitions 1 & 2 above
T/24/12/7.3	Industry & Trust Activity Verbal Updates	Definitions 1 & 2 above
T/24/12/7.4	Confirmation of Minutes	Definitions 1 & 2 above

The meeting closed at 3.20pm.

Confirmed at T/24/13 on 26 November 2024 as a true and correct record.



CHAIR