



T/25/02

## MINUTES

### ORDINARY MEETING OF TRUSTEES

**Date:** Tuesday, 25 March 2025  
**Time:** 2.30pm  
**Place:** DV Bryant Trust Boardroom, 131 Alexandra Street, Hamilton

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**PRESENT:** Trustees West (Acting Chair), Chew, Harvey, Johnston, Silverton & Strange

**IN ATTENDANCE:** Chief Executive Officer, Grants Manager, Finance Administrator, Grants Advisor & Trust Administrator

**APOLOGY:** Trustee Afeaki

**CONFLICT OF INTEREST DECLARATIONS:** Nil

**KARAKIA TIMATANGA:** All

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#### AGENDA ITEM

Trustee West reminded Trustees of the process with regard to the submission hearings for Agenda item T/25/02/2.1. He then welcomed the members of the public to the meeting.

#### T/25/02/1.0 PRESENTATION

#### T/25/02/1.1 Hamilton City Council (HCC) – Capital Beneficiaries Project Fund Grant (Ref: 60/45)

HCC's Chief Executive, Lance Vervoort and General Manager – Partnerships, Communication and Maaori, Janet Carson were welcomed to the meeting for the first Agenda item. Mr Vervoort acknowledged the strong relationship HCC has with the Trust and the Company, and the following was noted:

- The Three Waters and Resource Management reforms, Council finances, the upcoming local Government elections and various central Government initiatives (such as benchmarking and rates capping) are the current challenges for HCC
- There are many opportunities for Hamilton City at present, including those arising from the building of hotels and the Waikato Regional Theatre (WRT), and from industrial and residential development

- The Trust was thanked for its funding support of HCC initiatives that are making a difference to Hamiltonians, including sports field lighting projects, the Zoo and Waiwhakareke Shared Entry Precinct Development/Predator Exclusion projects, and the Pukete Neighbourhood House Community Facility project
- HCC expressed appreciation for the Capital Beneficiaries Project Fund made available for strategically-aligned partnership projects
- The implementation of revenue collection for HCC facilities has been successful, particularly for the Hamilton Gardens, which has some further additions under development
- HCC will continue to work with the Trust in a strategically-aligned way, and is aware of the review of the Waikato Wellbeing Project (WWP)
- HCC is having to pivot and be innovative in the current fiscally-constrained environment to ensure wellbeing for Hamiltonians outside of providing core infrastructure

Trustee Strange acknowledged the work being done by HCC. He asked about its expectations with regard to large, inter-generational projects for the community. Mr Vervoort expressed interest in exploring such projects, and recognised the Trust's and Council's shared obligation to be financially prudent with community money, noting that initiatives can be supported through leveraging and partnerships.

Trustee Chew initiated a brief discussion with regard to HCC's intentions for rates rises, including water rates. Mr Vervoort conveyed his personal belief that Three Waters will force local Government amalgamations.

Trustee West enquired as to how HCC views the Capital Beneficiaries Project Fund, and Mr Vervoort replied that he regarded it as being a mechanism to achieve mutual benefit through partnership.

Mr Vervoort thanked Trustees for their time, and he and Ms Carson were in turn thanked for their attendance. They left the meeting at 2.50pm.

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**T/25/02/2.0      OTHER REPORTS**

**T/25/02/2.1      2025/26 Draft Annual Plan and Budget and 2025-28 Community Investment Strategy (Ref: 35/5)**

A report from the Chief Executive Officer (CEO) dated 20 March 2025 was circulated.

Trustee West advised that 26 submissions to the draft 2025/26 Annual Plan and 2025-2028 Community Investment Strategy had been received, and that 10 community groups/individuals would be speaking to their submissions. He advised that Mary Jensen from Smart Waikato, Jo Wrigley from Waikato Environment Centre and Edgar Wilson were now unable to attend the meeting, and had sent their apologies. Waikato Regional Council (WRC) had been detained and also sent an apology. He reminded speakers that they would have 10 minutes to address Trustees and answer questions.

The following were heard in support of their submissions:

- Waikato Screen NZ
- Raymond Mudford
- Bridge Housing Charitable Trust
- Waikato District Council (via Microsoft Teams)
- Margaret Evans
- Waikato/Bay of Plenty Cancer Society
- Creative Waikato
- University of Waikato
- Hamilton City Council
- Insight Endometriosis

Waikato Screen NZ – Erin Griffiths and Tracy Hampton

The following was noted:

- Waikato Screen NZ advocates for the inclusion of supporting economic agency within the Trust's remit for the betterment of people in the Waikato
- Waikato Screen NZ gave some explanation with regard to how it contributes to economic and community wellbeing in the region
- The Trust was thanked for its financial support, some of which has helped pay for Waikato Screen NZ's website
- As a Not For Profit organisation, Waikato Screen NZ's economic and community objectives are intertwined, but due to its economic aspirations, it does not fit into charitable funding models, which presents huge challenges as it relies on Council and Trust funding
- An economically robust society leads to increased employment and strengthened communities
- Waikato Screen NZ's initiatives and outcomes align with the Trust's Values and Pillars
- The Trust was thanked for its time and consideration

Trustee West asked if Waikato Screen NZ was concerned there was a lack of potential support through the Trust's draft Annual Plan. Ms Griffiths noted that the Trust has traditionally supported Waikato Screen NZ events, rather than its core operating costs. Ms Hampton added that Waikato Screen NZ would be applying to the March Community Support grants round, and felt it was important to reiterate the alignment between economic growth and community wellbeing.

Trustee Strange acknowledged the work of Waikato Screen NZ and enquired as to how multi-year funding might benefit organisations. Ms Griffiths relayed that it would provide stability and enable organisations to spend more time concentrating on their core purposes, rather than on securing funding to survive.

Trustee Silverton enquired as to Waikato Screen NZ's operating boundary, and Ms Griffiths explained that it includes the whole of the Waikato region, with the exception of Taupō, which is covered by the Bay of Plenty Film Office.

Trustee West thanked Ms Griffiths and Ms Hampton for their presentation.

Raymond Mudford

The following was noted:



- Mr Mudford shared some of his background, noting that he was Vice-Chair of Hamilton Grey Power
- Certain characteristics of Hamilton City are in need of improvement
- There is growing concern in the community about the increasing energy charges, and how water levels will affect energy supply
- It was suggested that rooftop solar generation be prioritised as it will reduce demand on the network while allowing for growth from the existing infrastructure, and producing economic benefit to households
- Undergrounding should be recommenced to reduce maintenance costs, and improve outlooks and wellbeing
- It was requested that the Trust reset its distribution policy to procure more tangible outcomes and address some of the issues associated with the reported energy crisis, including the cost-of-living struggles being faced
- If four-year terms are introduced for local Governments elections, Trust elections should be aligned with this
- Concerns were raised with regard to the level of Trust overheads in the Budget, and the loan to Momentum Waikato, which is not reported on clearly

Trustee Harvey asked if he was familiar with the Trust's Whare Ora Programme, to which Mr Mudford replied that Grey Power is looking for tangible ways to assist pensioners and would be interested in connecting them with this service. Trustee Harvey asked Mr Mudford what he meant in his submission by intangible outcomes. Mr Mudford defined this as outcomes that do not provide benefit to the community as a whole.

Trustee Chew thanked Mr Mudford for his submission and initiated a brief discussion with regard to four-year terms and raising voter engagement and participation.

Trustee West thanked Mr Mudford for his attendance and relayed that the Trust would further address his questions in its response to his submission.

#### Bridge Housing Charitable Trust – Simon Perry

The following was noted:

- Mr Perry mentioned the Trust's former occupation in Perry House, which was now the site of a new housing development project
- The Trust was acknowledged for its support of Bridge Housing to-date
- Home ownership rates have been declining (Hamilton has the lowest in the country) and this creates negative social impacts in the community
- An update was provided with regard to Bridge Housing's progress, offerings and developments
- Bridge Housing is supportive of the Trust's draft Annual Plan, and in particular of tangible outcomes
- The Trust was encouraged to redirect the discount amount into much-needed community infrastructure
- Bridge Housing is very supportive of the Trust's Equitable Outcomes (housing focus)
- Bridge Housing's Shared Equity Programme could be supported by the Trust's Investment Strategy, and would provide financial and social returns

Trustee West enquired as to how families are selected for home ownership through Bridge Housing and Mr Perry explained the eligibility and entry requirements.

Trustee West highlighted the Trust's Statement of Investment Policy and Objectives (SIPO) document which allows for a certain amount of impact investment.

Trustee Silverton asked when the Shared Equity Programme opportunity would be made available. Mr Perry replied that this would be offered for the Hinemoa Apartments and the Te Awa Lakes projects, and pre-sales would start in about two months.

Mr Perry thanked Trustees for their time, and he in turn was thanked for his presentation.

Waikato District Council (WDC) – Deputy Mayor Carolyn Eyre and Nick Johnston (Advocacy and Investment Advisor, Strategic Initiatives and Partnerships) (via Microsoft Teams)

The following was noted:

- Ms Eyre conveyed an apology from Her Worship the Mayor, Jacqui Church
- The Trust's investment in the Waikato district through grant funding was acknowledged
- WDC is generally supportive of the Trust's direction, particularly in the areas of Strategic Intent, Investments and Finance, and Working with WEL Networks Ltd
- WDC recommends that the Capital Beneficiaries Project Fund not be administered as a competitive, contestable fund, that the Trust develops an approach for working with Capital Beneficiaries to define projects that align to Trust and Council strategic objectives, and that the Trust consults early with WDC on its draft Annual Plan
- Attention was drawn to WDC's Long Term Plan that would soon be out for consultation

Trustee West conveyed that the Capital Beneficiaries Project Fund is intended to be used in a collaborative rather than a competitive way. He explained that this year's timeline for the draft Annual Process had been affected by the review of the Trust's Community Investment Strategy, noting that the differing balance dates for the Trust and Council presented a challenge for aligning consultation periods. He expressed openness to discuss how this could be addressed going forward.

Mr Johnston concurred that WDC staff was supportive of the collaborative approach, and he reiterated that WDC's Long Term Plan would present opportunities for the Trust and Council to engage in discussions about combined strategic priorities.

The Grants Manager enquired as to when during the year WDC would prefer to apply to the Capital Beneficiaries Project Fund. Mr Johnston's recommendation would be August/September, which was early in WDC's financial year, after the work programme has been set.

Trustee West thanked WDC for its submission, and Ms Eyre thanked the Trust for its time.

Margaret Evans

The following was noted:

- Ms Evans was in agreement with those speakers who had expressed enthusiasm for working together, and she believed there should be more community conversations held, but these should be handled slightly differently
- Being a significant community entity, the Trust should consider making a submission with regard to the Local Government Reform
- The Trust should also lift its profile in the community and assert leadership
- The Trust could look at holding regular 'town hall' conversations
- It was suggested that the Trust adopt four-year terms of office for Trustees to reflect Government proposals, as well as polling booth voting
- Ms Evans raised the subject of microsystems, and conveyed her view that solar power and water management should be neighbourhood-based
- The Trust is in a position to prompt discussions and work with its Capital Beneficiaries on such issues
- It was proposed that the Trust incorporate references to the Bill of Rights and Human Rights Act in its Annual Plan and Community Investment Strategy

Trustee Strange asked Ms Evans to elaborate on the neighbourhood solar power idea, and she suggested that the Trust discuss options with its Capital Beneficiaries to encourage collaboration and innovation in the areas of solar and water.

Trustee Chew initiated a brief discussion with regard to four-year terms and increasing voter turnout.

Trustee West thanked Ms Evans for her presentation, and her continued activism in the community.

Waikato/Bay of Plenty Cancer Society (the Society) – Dr Heather Connolly and Helen Carter

The following was noted:

- The Society helps to mitigate the significant health burden of cancer, and does this without Government funding, by fundraising within the community
- The Trust was thanked for continuing to have a focus on thriving communities
- The Trust and the Society serve the same community, and the needs of that community are growing
- Healthy people are needed for a thriving environment, one where there is no discriminatory issue with wellbeing, where culture is respected, outcomes are equitable, and people get the services they need
- The country's health system is going backwards and there needs to be better access, particularly for Maaori and those in the rural parts of the region
- The area that the Trust covers consumes about 30% of the Society's supportive efforts
- By 2040, one in two people will be affected by cancer, which is New Zealand's largest killer but only receives a small percentage of the Health budget
- There are inequities along every step of the cancer care continuum
- A cancer diagnosis affects the whole whaanau and the mental journey is not funded

Trustee West acknowledged the work of the Society, which is highly sought after and valued. He asked if the Society had comfort that it could apply for funding through the Trust's granting structure outlined in the draft documents. Dr Connolly replied that the fundamental challenge is in creating sustainability to continue the Society's legacy, and the building of resources is sometimes looked on negatively. She added that while there is space in the Trust's investment strategy, the Society currently receives most of its funding from the community it serves, and she implored with the Trust to further support that community.

Ms Carter thanked the Trust for the opportunity to tell the story about what the Society does, and to highlight healthcare as a core pillar.

Trustee Harvey suggested that the Society investigate the Trust's Convening and Organisational Development Fund to support some of its early-detection initiatives.

Trustee Chew commented on the various agencies that provide cancer services in the region and asked what the biggest gap is currently. Ms Carter conveyed that the Society covers all cancers for all people, and a large part of the care it provides is connecting people with support and services, including mental health and holistic services, for which there is increasing demand.

The Society representatives thanked the Trust for listening, and they in turn were thanked for their time.

#### Creative Waikato (CW) – Dr Jeremy Mayall

The following was noted:

- The Trust was commended for its consistent intentions to connect meaningfully with community
- CW appreciates the strong relationship it has with the Trust and other partner organisations in the region
- Recent research shows that young people who engage regularly with arts, cultural and recreational activities are experiencing better levels of wellbeing, which aligns with the Trust's strategy and feeds into community development
- Region-specific research shows significant improvement in wellbeing for those participating in arts and cultural activities through the services being provided by community groups supported by the Trust
- Dr Mayall thanked the Trust for the Vital Impact (Community) grant towards the Auahatanga ki te Kāinga project, which is having powerful and tangible impacts in local communities

Trustee Strange acknowledged the work of CW and asked if Dr Mayall was confident that the WRT would be accessible to communities in terms of use and pricing. Dr Mayall said in general yes, but in reality, for an independent body to run the WRT an additional \$2M in operational funding would be required annually to support this, which is not feasible in the current climate. He affirmed that the next best solution was to negotiate a contract with Live Nation that positively supported the community through contributions to a community access fund, by committing to, and honouring, community bookings, and by providing full facility use without additional costs. He added that the WRT was for the creative sector, but also for Waikato audiences who would have greater access to exciting performances.

Trustee Harvey initiated a brief discussion with regard to how the Auahatanga ki te Kāinga project might work across some of the existing community art and wellbeing initiatives. Dr Mayall confirmed that part of the project involved working with community houses to build capability and connections with musicians and other practitioners, and the working model has broadened service delivery.

Trustee West thanked Dr Mayall for his efforts, and Dr Mayall conveyed his appreciation for the opportunity to connect with the Trust again.

The meeting adjourned at 4.13pm and resumed at 4.20pm.

University of Waikato – Pro-Vice Chancellor Joe Lane

The following was noted:

- Mr Lane introduced himself and highlighted the difficulty in procuring GP appointments, particularly for those living outside of the main urban centres
- The University of Waikato's vision is to establish a graduate entry Medical School in the region to specifically address the medical workforce challenges in the primary care specialities, and in rural and regional New Zealand, and Mr Lane revealed that a final decision is imminent
- The proposed Medical School is based on an international model that delivers a higher proportion of graduates who want to work in the primary care specialities, and in rural communities
- There are significant locational and financial barriers in studying medicine, and it is not an even playing field
- Medical Students from the Waikato are under-represented in the existing medical schools, and few choose to work in the region
- Three key factors drive workforce outcomes; how students are selected, where they are allowed to train and the type of clinical exposure they receive
- The University of Waikato are seeking three areas of support from the Trust; an initial grant for curriculum development and digital anatomy tools, provision in future Annual Plans for scholarships to Medical Students, and for capital grants towards accommodation options to reduce financial barriers
- The Medical School project aligns with the Trust's health and wellbeing priorities, would build a future workforce for the region, and is a once-in-a-generation opportunity to be a part of

Trustee Chew raised the issue of the Trust's boundary and Mr Lane advised that the next stage of the business case process is to identify the clinical placement regions.

Trustee West enquired as to the entity structure that will oversee the Medical School project. Mr Lane stated that philanthropic donations would run through the University of Waikato Foundation. He added that there would be direct investment from the Crown and contributions from the University of Waikato, and support from organisations like the Trust would make the Medical School a reality.

Trustee Strange asked about capital costs, and Mr Lane confirmed that these would be covered by other means, adding that the University of Waikato would be committing \$20M towards curriculum development.

Trustee Silverton initiated a brief discussion with regard to the shortage of graduates specialising in General Practice.



Trustee West thanked Mr Lane for his attendance, and suggested he get in touch with the Grants team to determine the best way forward with regard to Trust support. Mr Lane thanked the Trust for their attention.

Hamilton City Council – Councillor Anna Casey-Cox, Janet Carson (General Manager – Partnerships, Communication and Maaori), Ségolène de Fontenay (City Investment Director – Partnerships Communication and Maaori)

The following was noted:

- Councillor Casey-Cox introduced herself and thanked the Trust for the opportunity to speak
- Ms Carson introduced herself and Ms de Fontenay
- The relationship between HCC and the Trust was acknowledged, as were the values and aims shared by both parties
- The Capital Beneficiaries Project Fund offers significant opportunity to partner with the Trust to determine which projects are supported
- HCC appreciates early consultation on the Trust's draft Annual Plan
- HCC sees benefit in the discount programme, but continues to seek greater equity between this and the grants programme in order to support more vulnerable communities
- HCC would value working more closely with the Trust to better determine community need
- The Trust's direction is supported by HCC, as is the Capital Beneficiaries Project Fund which is seen as an exciting partnership opportunity that Council can participate and engage in

Trustee Strange thanked HCC for the work it does and asked where Council thinks leadership sits in terms of significant projects and areas of need. Councillor Casey-Cox reiterated the importance of collaboration and collective efforts as different entities, including mana whenua, bring different strengths and connections to the table.

Trustee Chew initiated a brief discussion with regard to inter-generational benefit and equity.

Trustee West thanked the HCC representatives for their feedback, and they in turn thanked the Trust for the chance to present.

Insight Endometriosis (IE) – Annette Evans

The following was noted:

- Ms Evans introduced herself and gave some background on IE and the services it provides
- Women are being disadvantaged and harmed by the current health system
- IE's submission is centred around the balance between grants and discounts, given the huge need and economic issues facing the community
- Being one of the region's major philanthropic funders, there is an opportunity for the Trust to step up to provide further support
- IE appreciates the engagement it has with Trust staff, but sees the need for a higher level of strategic partnership between the Trust and the community sector

Trustee West enquired as to IE's suggestion to raise the Quick Response grants threshold to \$25,000. Ms Evans explained that the rationale behind the recommendation was connected with the bigger theme of providing a meaningful difference to organisations through more grants, and a better balance between those and discounts.

Trustee Harvey asked the Grants Manager when the Quick Response grants threshold was last reviewed, and he surmised that the Trust increased the maximum amount from \$15,000 to \$20,000 at the adoption of the 2022-25 Community Investment Strategy. He added that the grants pool would need to increase if the threshold was raised.

Trustee West brought up the subject of the Trust's SIPO, noting that this would be reviewed at a different time, and IE's feedback with regard to improved clarity would be taken into account.

Trustee Strange expressed the Trust's appreciation for Ms Evans' attendances at Trust meetings, and Trustee West thanked her for allowing time to speak to IE's submission.

Trustee West addressed WWP Executive Director, Harvey Brookes who was in attendance, acknowledging that WWP's written submission had been received. Mr Harvey conveyed that he had not requested a hearing, but that he was happy to take any questions from Trustees.

Trustee Harvey welcomed the remaining community member present, who thanked the Trust for enabling the public to attend. She introduced herself and gave a brief background on the organisations she represents.

Mr Brookes communicated that WRC representatives were not able to attend as planned as they had been called to an urgent Council meeting but would be in touch in case there were any questions arising from their written submission.

In lieu of WRC's presentation, the Grants Manager and Grants Advisor provided a brief update with regard to WRC's most recent grant from the Trust.

Trustee West acknowledged the submitters for their attendance and feedback. He then invited conversation from Trustees with regard to the submissions. Having thus considered them, it was agreed that the feedback provided did not necessitate core amendments to the draft documents.

**MOVED:** (West/Harvey) That:

1. The submissions be received.
2. The Trust sends each submitter a written response to their feedback.
3. The draft 2025/26 Annual Plan and Budget be adopted.
4. The draft 2025-2028 Community Investment Strategy be adopted.

**CARRIED**

Trustee Harvey observed that the submissions had provided good feedback and she acknowledged that there was a lot of support for the Strategy from the community. Trustee West added that the drafts were not overly prescriptive as they offered some broad guidelines while allowing some scope for flexibility/interpretation.

**T/25/02/2.2      Changing Trustee Payroll Frequency (Ref: 5/20/10)**

A report from the CEO dated 10 March 2025 was circulated.

Trustee West gave some background to the report and options presented. Trustees agreed to move to a monthly pay cycle as it afforded less administrative burden.

**MOVED:** (West/Chew) That Trustees approve a change to monthly payroll frequency, effective from 1 April 2025, with the first payment at the end of April 2025.

**CARRIED**

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**T/25/02/3.0      DISTRIBUTIONS/IMPACT**

**T/25/02/3.1      Funding Allocation – Reallocation of Grant Funds Between Programmes (Ref: 60/4)**

A report from the Grants Manager dated 11 March 2025 was circulated.

The Grants Manager summarised his report and proposal, indicating some slight changes to the figures as a result of the recent Grants Committee meetings, the approvals for which would determine the total amount for reallocation.

**MOVED:** (West/Silverton) That the unallocated FY2024/25 Community Support grant funds be reassigned to the Quick Response, Vital Impact Collaborative Energy and the Convening and Organisational Development grant funds.

**CARRIED**

**T/25/02/3.2      Grants Committee Meeting Held 24 March 2025 – February 2025 Quick Response Grants Round (Ref: 60/10)**

A report from the Grants Manager dated 24 March 2025 was circulated separately. This included a list of recommendations on the February 2025 Quick Response grants round applications and some supporting documents for application QR3105.

**Disclosure of Interests**

Trustees adhere to the following Trust policy:

**Governance Process Policies – Conflicts of Interest (point 8)**

*“Trustees who have declared an interest in an organisation who has applied for funding shall not rank, vote or participate in the discussion about that organisation’s application at the funding decision-making meeting.”*

There were no Conflicts of Interest declared.

The Grants Manager acknowledged Trustee Strange for his participation on the Grants Committee.

There was some discussion with regard to application QR3105 from Community Energy Whāingaroa Ltd, which the Grants Committee had not been able to reach agreement on.

It was established that the main concerns related to duplication, since the applicant was a recipient of a recent Whare Ora grant, and the clarity of the grant purpose. It was recognised that they provide a wider scope of work than other Whare Ora grant recipients, including solar and advocacy services, so it was agreed that they be invited to reapply to a future funding round so as not to be disadvantaged.

**MOVED:** (West/Strange) That the following Quick Response grants be approved:

<b>Appl #</b>	<b>Organisation</b>	<b>Amount</b>
QR3082	Outward Bound Trust of New Zealand	\$15,000
QR3083	Ngāruawāhia Squash Racquets Club Inc	\$12,000
QR3084	Efalata Trust	\$10,000
QR3085	Unseen Heroes	\$12,000
QR3087	Turangawaewae Waka Sports Inc	\$15,000
QR3090	Girls Rock Aotearoa Inc	\$13,000
QR3091	North Waikato Care of the Aged Trust Board	\$20,000
QR3095	Wairau 100 Waters Paddling Club Inc	\$6,334
QR3096	Raglan District Museum Society Inc	\$5,000
QR3097	Waikato Contract Bridge Club Inc	\$5,000
QR3098	Ronald McDonald House Charities New Zealand Trust	\$10,000
QR3099	Waikato Senior Indian Citizens Association Inc	\$3,000
QR3100	Hamilton Golf Club Inc	\$7,500
QR3102	Let's Get Together Huntly	\$9,000
QR3106	Get Kids Active Charitable Trust	\$9,000
QR3107	Huntly Gymnastics Club Inc	\$10,000
QR3109	Hamilton Disability Arts Festival Trust	\$2,500
QR3111	Waikato Ethnic Family Services Trust	\$5,000
QR3112	Sri Lanka Friendship Society Waikato Inc	\$4,000
QR3113	North Waikato Blue Light Ventures	\$10,000
QR3114	David Johnstone Pukemokemoke Bush Trust	\$15,000
QR3115	Rock Quest Charitable Trust	\$9,000
QR3120	Taupiri Bowling Club Inc	\$3,000
QR3121	Friends of Hamilton Public Libraries Association Inc	\$5,000
QR3123	The Voices of Hope Trust	\$10,000
QR3124	Glen Afton and Pukemiro Districts Community Hub Inc	\$12,500
QR3126	Young Workers Resource Centre Inc	\$20,000
QR3132	Mo'ui Lelei Health and Wellness Charitable Trust Inc	\$3,980
QR3134	Hamilton Competitions Society Inc	\$2,000
QR3135	Raglan Surf Life Saving Club Inc	\$14,936
QR3137	Road Safety Education Ltd	\$6,912
QR3139	Toa Sports Club Inc	\$5,000
QR3140	Hamilton Old Boys Cricket Club Inc	\$8,000
QR3142	Youth Search and Rescue Trust	\$10,000
QR3144	Hamilton Kerala Samajam Inc	\$2,500
QR3145	Raahui Pookeka Waka Sports Inc	\$5,000
QR3146	Living Theatre Charitable Trust	\$2,500
QR3150	Waikato Lacrosse Inc	\$7,500
QR3151	The Dyslexia Association of Waikato	\$12,500
QR3153	Little Masters Cricket Club Inc	\$3,600
QR3155	Waikato Rowing Club Inc	\$10,000
QR3156	Waikato Role Playing Guild Inc	\$3,415
QR3157	Fairfield College	\$5,000

**Total \$360,677**



And that the following Quick Response grants be declined:

Appl #	Organisation
QR3081	Toi Iho Charitable Trust
QR3086	The Boys' Brigade in New Zealand Inc
QR3088	New Zealand Eid Day Trust Board
QR3089	Waikato Indian Sports Club
QR3103	Kura Cares Charity
QR3105	Community Energy Whāingaroa Ltd
QR3118	Auckland District Kidney Society Inc
QR3119	Methodist Church Samoa New Zealand Hamilton Parish
QR3131	Kiwi Outreach Trust
QR3133	Te Ahurei a Rangatahi Trust
QR3138	Momentum Charitable Trust
QR3154	Knighton Normal School
QR3159	Good Bitches Trust

**CARRIED**

The total grants funding for the February 2025 Quick Response grants round was allocated at \$360,677 to 43 successful grant applications.

**T/25/02/3.3 Grants Committee Meeting Held 24 March 2025 – Convening and Organisational Development Fund (Ref: 60/65)**

A report from the Grants Manager dated 24 March 2025 was circulated separately.

There were no Conflicts of Interest declared.

The Grants Manager acknowledged Trustee Johnston for her participation on the Grants Committee.

**MOVED:** (West/Johnston) That the following Convening and Organisational Development Fund grants be approved:

Appl #	Organisation	Amount
COD80	Saint Vincent de Paul Hamilton	\$5,000
COD82	Raglan Naturally Community Trust	\$5,000
COD83	Whāingaroa Raglan Destination Management Organisation	\$5,000
COD84	Riverlea Theatre and Arts Centre Inc	\$19,652
COD86	Hamilton South Community Centre Association Inc	\$6,000
COD87	Shama, Ethnic Women's Trust	\$15,000
COD88	Te Ohu Whakaita Charitable Trust	\$50,000

**Total \$105,652**

**CARRIED**

**T/25/02/3.4 Grants Committee Meeting Held 25 March 2025 – Vital Impact Collaborative Energy Fund (Ref: 60/30)**

A report from the Grants Manager dated 24 March 2025 was circulated separately.

There were no Conflicts of Interest declared.

The Grants Manager acknowledged Trustee West for his participation on the Grants Committee.

Trustee West highlighted the positive alignment of the Vital Impact Collaborative Energy Fund (VICE) grants with the Trust's energy-related function in the region. He pointed out that the total amount proposed was slightly more than the initial assessment due to some of the applicants subsequently being recommended to receive the full requests.

Trustee Harvey reflected that the Waikato/BoP Cancer Society might be a suitable candidate to apply to the VICE Fund as a grant would decrease their operating costs.

**MOVED:** (West/Strange) That the following Vital Impact Collaborative Energy Fund grants be approved:

Appl #	Organisation	Amount
<b><i>Distributed Generation (Solar) and Batteries</i></b>		
VIE21	The Te Kauwhata & Districts Information & Support Centre Inc	\$28,000
VIE24	Saint Vincent de Paul Hamilton	\$50,000
VIE26	Te Rūnanga o Kirikiriroa Charitable Trust	\$29,000
VIE29	Glenview Community Centre	\$27,000
<b><i>Field Lighting</i></b>		
VIE22	Hamilton Girls' High School	\$90,000
VIE23	Hamilton City Council	\$150,000
VIE25	Te Whakakitenga o Waikato	\$110,000
VIE28	Frankton Rugby Sports Club Inc	\$20,000
VIE30	Te Rapa Rugby Sports Club Inc	\$20,000
		<b>Total \$524,000</b>
<b>CARRIED</b>		

The Grants Manager noted that nearly all of the community houses in the region that are owned by their trusts have solar energy systems operating, and this had only taken about a year to achieve. There was a brief discussion about highlighting this story in the community as it addressed some of the feedback with regard to solar, tangible outcomes, sustainability and supporting community organisations.

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**T/25/02/4.0      MANAGEMENT REPORTS**

**T/25/02/4.1      Financial & Budget Report (Ref: 20/10)**

A report from the Finance Administrator for the month of February 2025 was circulated.

The Finance Administrator ran through the key points of interest in her Commentary and there was some clarification with regard to the Trust's term deposits.

**MOVED:** (West/Johnston) That the financial and budget report to 28 February 2025 be adopted.

**CARRIED**

**T/25/02/4.2      2023-24 Tax Return (Ref: 20/30)**

A report from the CEO dated 19 February 2025 was circulated.

Trustee Harvey suggested that the Trust investigate whether a subvention payment might be possible between the Company and the Trust, to lessen the impact of accumulating losses and imputation credits that have resulted from distributing the Trust's income on an ongoing basis. The CEO had ascertained that this was an accounting question and would be posed to the Trust's Accountants.

**MOVED:** (West/Harvey) That the IR6 Tax Return by Baker Tilly Staples Rodway Ltd be approved and the Trust Chair be authorised to sign such return.

**CARRIED**

**T/25/02/4.3      Fiduciary Calendar (Ref: 25/30)**

The March Fiduciary Calendar was circulated for noting.

The CEO gave a brief update on the matters still requiring action, two of which were on the current Agenda.

**MOVED:** (West/Chew) That the updated Fiduciary Calendar be noted.

**CARRIED**

**T/25/02/4.4      Resolution Schedule (Ref: 15/20/5)**

The Resolution Schedule dated 18 March 2025 was circulated for noting.

**MOVED:** (West/Johnston) That the Resolution Schedule be noted.

**CARRIED**

**T/25/02/4.5      Trustee Meeting, Workshop and Event Attendance (Ref: 15/2)**

A report from the Trust Administrator dated 18 March 2025 was circulated for noting.

Trustee Harvey thanked those who served at the breakfast that was hosted by the Trust as part of the recent Balloons over Waikato Festival.

**MOVED:** (West/Strange) That the Trustee Meeting and Workshop Attendance report be noted.

**CARRIED**

Trustees Johnston, Silverton and Strange reported on community events attended.

**T/25/02/4.6      Ongoing Status Report (Ref: 15/20/5)**

A report from the Grants Manager dated 18 March 2025 was circulated for noting.

The Grants Manager reported briefly on the following:

- March 2025 Community Support grants round
- April 2025 Quick Response grants round

Trustee Silverton speculated whether the SmartyGrants system has a mechanism that precludes applicants applying to a Community Support grants round when they should be applying to a Quick Response grants round.

**MOVED:** (West/Johnston) That the Ongoing Status Report be noted.

**CARRIED**

**T/25/02/4.7      Bi-Monthly Review Against Annual Plan (Ref: 15/20/5)**

A report from the CEO for the month of March 2025 was circulated.

The CEO confirmed that there had been activity under all the main sections of the report. He and the Trust Administrator gave some explanation as to why a similar report had not been included on the Public Excluded Agenda at this stage, as previously discussed.

**MOVED:** (West/Silverton) That the Bi-Monthly Review Against the Annual Plan be noted.

**CARRIED**

**T/25/02/4.8      Energy Trusts of New Zealand (Ref: 5/30/15)**

A report from the Trust Administrator for the month of March 2025 was circulated.

**MOVED:** (West/Strange) That the ETNZ report be noted.

**CARRIED**

**T/25/02/4.9      Industry & Trust Activity Verbal Updates**

The Grants Manager had provided his update in Item T/25/02/4.6 but added that there had been a high level of enquiries in the lead-up to the April 2025 Quick Response grants round.

**MOVED:** (West/Silverton) That the verbal report be received.

**CARRIED**

**T/25/02/4.10      Confirmation of Minutes (Ref: 15/20/10)**

The Minutes of Ordinary Meeting T/25/01 dated 25 February 2025 were circulated.

**MOVED:** (West/Chew) That the Minutes as circulated be confirmed as a true and correct record.

**CARRIED**



**T/25/02/5.0      EXCLUSION OF PUBLIC**

**MOVED:** (West/Silverton) That the public be excluded from the following parts of the proceedings of this meeting under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for reasons relating to third party commercial sensitivity, on the following grounds:

1. To enable the Trust to carry out, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).
2. To protect information where the making available of the information would be likely unreasonable to prejudice the commercial position of the person/organisation who supplied or who is the subject of the information.

**CARRIED**

<b>Agenda Item</b>	<b>General subject matter to be considered</b>	<b>Grounds for passing this resolution</b>
T/25/02/6.1	WEL Networks – Collaborative Initiative	Definitions 1 & 2 above
T/25/02/6.2	Director Performance Review	Definitions 1 & 2 above
T/25/02/6.3	Company Strategic Directions Document	Definitions 1 & 2 above
T/25/02/7.1	2024-25 Audit Letter of Engagement	Definitions 1 & 2 above
T/25/02/8.1	Resolution Schedule	Definitions 1 & 2 above
T/25/02/8.2	Risk Management Report	Definitions 1 & 2 above
T/25/02/8.3	Industry & Trust Activity Verbal Updates	Definitions 1 & 2 above
T/25/02/8.4	Confirmation of Minutes	Definitions 1 & 2 above

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The meeting closed at 5.40pm.

Confirmed at T/25/03 on 29 April 2025 as a true and correct record.

  
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ACTING CHAIR