

## MINUTES

### ORDINARY MEETING OF TRUSTEES

**Date:** Tuesday, 22 July 2025  
**Time:** 2.30pm  
**Place:** DV Bryant Trust Boardroom, 131 Alexandra Street, Hamilton

**PRESENT:** Trustees Afeaki (Chair), Chew, Harvey, Johnston, Silverton, Strange & West

**IN ATTENDANCE:** Chief Executive Officer, Grants Manager, Finance Administrator, Grants Advisor & Trust Administrator

**CONFLICT OF INTEREST DECLARATIONS:** Nil (other than those declared in item T/25/07/3.1)

**KARAKIA TIMATANGA:** All

#### AGENDA ITEM

##### T/25/07/1.0 PRESENTATIONS

##### T/25/07/1.1 Creative Waikato & Community Waikato | Auahatanga ki te Kāinga (Ref: 60/30)

Trustee Afeaki welcomed Dr Jeremy Mayall and Holly Snape who were in attendance for the first item.

Dr Mayall and Ms Snape gave a milestone presentation on the Auahatanga ki te Kāinga project (the Project) led by Creative Waikato in partnership with Community Waikato that had been supported by the Trust. They distributed some publications on the '843 to the 855' exhibition that captured the creative works of tamariki in the high-density social housing areas of Hamilton South and Fairfield.

The following was reported on:

- Phases of the Project:
  - Design and Capability/Relationship Building
  - Creative Activation (Term 1)
  - Creative Activation (Term 2)
  - Project Reflection
- Capability Building



- The Project worked with community houses in the Hamilton South and Fairfield/Enderley areas with a view to making connections and rationalising resources, thereby improving collaboration and equipping those involved to deliver creative programmes, and learn about research and impact
  - There have been additional significant outcomes for the longer term, related to staffing and leadership development
- Creative Workshops
  - There was a high level of positive engagement through attendance at these accessible community activities
- Theatrical Performance
  - This provided new opportunities for tamariki to participate in performance activities, such as the art of conduction, and to demonstrate support for each other
- Exhibition
  - The exhibition opening involved a number of community partners and employed 12 artists to run various workshops
  - Stories were shared, positive feedback was received from participants and Te Whare Taonga staff, and throughout the exhibition guests have commented on the vibrancy and passion on display
- Collaboration
  - The Project has been strengthening for community houses, but also for the community partners and artists involved, and has provided meaningful learnings for both sides
- Impact
  - It is evident in the feedback from programme participants that the aims of the Vital Impact (Community) Fund relating to connectedness and social cohesion have been met through the Project

The Grants Manager praised and recommended the exhibition at Te Whare Taonga, and gave a brief report on the associated Reflection event he attended.

Trustee Strange thanked Ms Snape and Dr Mayall for their work and enquired as to the potential to continue the Project, to which Ms Snape replied that options are currently being explored. Dr Mayall noted that the participating community houses are also proactively looking at ways to continue offering similar programmes. He raised the possibility of holding capability building days for other community houses, led by professional artists who would provide training on how to run creative programmes using existing resources, and he touched on the potential to develop project templates that could be delivered more widely to other communities. He also commented on the usefulness of the impact reporting, documentary film and other resources from the Project that can be shared with other funders, and on the hope and possibility that had been generated from an initiative that had been funded for success.

Trustee Afeaki remarked on the success of the exhibition opening event and thanked Dr Mayall and Ms Snape for their outstanding work. They in turn thanked the Trust for their vision and belief in the Project, and they left the meeting at 2.52pm.

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**T/25/07/2.0      OTHER REPORTS**

**T/25/07/2.1      Election of Chair/Finance, Audit & Risk Committee Members (Ref: 5/20/15)**

A report from the Chief Executive Officer (CEO) dated 17 July 2025 was circulated.

The CEO presided for the first part of the item. He summarised his report and advised that there had been an expression of interest in the Chair role from the incumbent. He then called for any other nominations/expressions of interest.

Trustee Silverton nominated Trustee West for the position of Chair, and Trustee West accepted the nomination.

The CEO invited Trustees Afeaki and West to speak to their respective interest in the Chair role, then asked for a show of hands from those who supported Trustee Afeaki's expression of interest. There were four votes in favour of Trustee Afeaki being appointed Chair (Trustees Afeaki, Chew, Harvey and Strange), and these comprised a majority.

**MOVED:** (Harvey/Chew) That Trustee Afeaki be elected Chair of the Trust, to hold office until late-June 2026, being the end of the triennial term.

**CARRIED**

Trustee Afeaki presided for the remainder of the meeting. She acknowledged Trustee West for his exceptional work as Chair and Trustee Harvey as member of the Finance, Audit and Risk (FAR) Committee, then invited expressions of interest regarding FAR Committee Chair and membership positions.

Trustee West declared his interest in the FAR Committee Chair position, and Trustee Harvey expressed her support in this. There was no appetite with respect to changing the current FAR Committee membership.

**MOVED:** (Afeaki/Johnston) That Trustee West be elected as Chair of the Finance, Audit and Risk (FAR) Committee, to hold office until late-June 2026, being the end of the triennial term, and that Trustees Afeaki and Harvey continue as FAR Committee members for the same period.

**CARRIED**

Trustee Afeaki thanked Trustees for their confidence in her as Chair, in Trustee West as Chair of the FAR Committee, and in Trustee Harvey as FAR Committee member. She also thanked the CEO for his work with the Trust Committees.

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**T/25/07/3.0      DISTRIBUTIONS/IMPACT**

**T/25/07/3.1      Grants Committee Meeting Held 21 July 2025 (Ref: 60/10)**

A report from the Grants Advisor dated 21 July 2025 was circulated separately. This included a list of recommendations on the June 2025 Quick Response grants round applications.

The following Conflicts of Interest were declared:

Trustee Afeaki      –      **New Zealand Christian Network (NZCN)** in that she is a Trustee of the organisation

- Trustee Harvey – **SPELD New Zealand Inc** in that she had previously been a member of the organisation (perceived conflict only)
- **Waikato Bay of Plenty Football Federation Inc** in that her son plays for the organisation (perceived conflict only)

The Grants Manager thanked Trustee Harvey for her input at the Grants Committee meeting, and the Grants Advisor who had assessed most of the applications.

Trustee West highlighted the list of recommended declines, and the Grants Advisor noted that many of the applicants concerned would likely reapply to future rounds. The Grants Manager relayed that a number of applications were lacking information, and in some instances, requested material had not been supplied in a timely manner.

Trustee Strange enquired as to the rationale behind the decision to decline NZCN's application for funding towards its upcoming prayer breakfast event. The Grants Manager reminded Trustees of the Trust's policy with regard to funding religious ministry/activity. Trustee Strange conveyed that he had attended a couple of NZCN prayer breakfasts where there were at least 500 attendees of diverse background, and the event brought communities together, so he proposed that WCN receive some funding. The Grants team explained that the main purpose of the event was prayer, and although there was also a certain amount of networking and community engagement, these two aspects were not overt in the application.

Trustee Harvey identified a number of applications that had been subjected to the same scrutiny, so there had been a consistent approach throughout the assessments. She noted the importance of applying to the Trust's criteria.

Trustee Afeaki recalled the robust discussions held at a prior Trust meeting regarding the Trust's policy on funding religious activity and noted that this needed to be clear as it would affect numerous ethnic and faith groups. She expressed her view that worship events/gatherings were not unlike Matariki celebrations and other occasions for specific people groups.

The Grants Manager advised that the Funding Advisors Network had recently spent time discussing culture versus religiosity, and how to discern between the worship and community aspects of applications from faith-based organisations. Trustee Strange expressed his view that, while the Trust needs to exercise caution when assessing requests for operational funding from such organisations, it needs to be more flexible with regard to event applications. The Grants Manager added that the Trust also needs to look at applications through an equity lens, as per its Community Investment Strategy, noting that NZCN is not a social service delivery organisation.

Trustee Chew suggested funding a portion of NZCN's request, given there was some alignment with Trust criteria. Trustee Johnston noted that assessments were made by the Grants Committee who had access to the full applications to inform their recommendations, and these were rightly based on the information presented rather than what should have been included. She added that there was opportunity to follow up with unsuccessful organisations to improve their chances for future funding. Trustee West noted that organisations may be eligible to submit applications, but decisions needed to be made based on the purpose of those applications, and whether they demonstrated wider community impact.



The Grants Advisor noted that often national organisations did not contact the Trust before submitting first-time applications, despite suggestions to do so on the Trust website and on the application forms.

The CEO reiterated that there had been a consistent approach towards all the applications by the Grants Committee at their meeting.

Trustee Afeaki restated the need for the Trust to be clear on its policy around the funding of religious activity. She added that it was important for first-time applicants to receive feedback relating to their applications and to be encouraged to reapply.

It was clarified that Trustee Strange could propose a motion that differed from the recommendation based on his comments that the role of Trustees is to review, accept, decline or amend the recommendations brought to the Trust.

**MOTION:** (Strange/Chew) That New Zealand Christian Network be included in the approved grants list to receive \$5,000.

**LOST**

There was further discussion on the purpose and consideration of the application, and on funding community activity versus worship activity. The Grants Manager observed that the Trust looks at the outcomes of the events, rather than what is actually funded.

Trustee Harvey recognised that there were a number of decline recommendations, explaining that some of these were on the basis that the organisations would be invited to reapply. The Grants Advisor advised that the confirmation letters to the unsuccessful applicants would be customised and clear as to next steps, noting that further work would be done with the organisations concerned. Trustee Harvey added that declined applicants have further opportunities to submit successful applications, given the Trust has multiple funding rounds per year.

Trustee Chew enquired as to the declined application from Autism New Zealand Inc. The Grants Advisor explained that the application from the national organisation contained very little information with regard to local impact, and there were other organisations in the region providing similar services.

Trustee Afeaki thanked the Grants Committee for their efforts.

**MOVED:** (Afeaki/Chew) That the following Quick Response grants be approved:

Appl #	Organisation	Amount
QR3227	Dance Therapy NZ	\$9,000
QR3230	United Nations Association of New Zealand Waikato	\$1,500
QR3231	Puketaha School	\$5,000
QR3233	St Paul's Swimming Club Inc	\$15,000
QR3234	Brain Injury Waikato Inc	\$15,000
QR3241	Waikato/Bay of Plenty Division Cancer Society of NZ Inc	\$15,000
QR3243	Kirikiroa & St Peter's Scout Group	\$15,000
QR3246	Waikato Family Centre Trust	\$20,000
QR3247	Te Kauwhata Squash Inc	\$12,500
QR3249	Hamilton Harrier Club Inc	\$6,000
QR3250	SPELD New Zealand Inc	\$6,000

Appl #	Organisation	Amount
QR3251	Presbyterian Support (Northern)	\$10,000
QR3252	The Place Charitable Trust Board	\$10,000
QR3253	New Zealand Speech Board	\$5,000
QR3255	The Kids in Need Waikato Charitable Trust	\$15,000
QR3256	Hamilton Bengali Association Inc	\$4,000
QR3257	Louise Perkins Foundation	\$7,000
QR3259	Resthills Sports Centre Inc	\$18,500
QR3260	Te Kura o Ngaati Hauaa	\$10,900
QR3261	KidsCan Charitable Trust	\$15,000
QR3267	Tamil Society Waikato Inc	\$7,500
QR3269	Lakeside Christian Life Centre	\$2,500
QR3270	Wintec School of Media Arts – Te Kura Pāpāho	\$3,000
QR3272	Waikato Regional Council	\$19,990
QR3273	The Royal NZ Society for the Prevention of Cruelty to Animals	\$13,500
QR3274	Te Ataarangi ki roto o Tainui Inc	\$7,500
QR3276	Whāingaroa Raglan Destination Management Organisation	\$5,000
QR3278	Raglan Football Club	\$10,000
QR3282	Arts for Health Community Trust	\$20,000
QR3284	Tautoko Tāne Waikato   Male Support Services Waikato	\$17,500
QR3286	Complex Chronic Illness Support Inc	\$5,000
QR3287	Kukutaaruhe Education Trust Board	\$12,500
QR3288	ReCreate NZ	\$10,000
QR3290	Hamilton Chinese Golden Age Society Inc	\$3,000
QR3291	Waikare Golf Club Te Kauwhata Inc	\$5,480
QR3292	Glen Massey School	\$16,064
QR3294	Pacific Rose Festival Trust	\$3,000
QR3295	Eastlink Cricket Club Inc	\$3,000
QR3296	AfroConnect Aotearoa New Zealand	\$5,000
QR3299	National Youth Theatre Trust	\$13,500
QR3300	TimeOut Charitable Trust	\$5,000
QR3301	Angel Casts Charitable Trust	\$2,000
QR3303	Hamilton New Life Community Trust	\$3,000
QR3304	Hamilton City Gymnastics Inc	\$18,290
QR3305	Waikato Bay of Plenty Football Federation Inc	\$5,000

**\$431,724****CARRIED****MOVED:** (Afeaki/West) That the following applications be declined:

QR3235	Connect to Thrive Charitable Trust
QR3239	Canteen Aotearoa Inc
QR3240	The Hearing Association Hamilton and Districts Branch Inc
QR3242	Shakti Community Council Inc
QR3245	Rhode Street School
QR3254	Raleigh Street Christian Centre Inc
QR3258	Macular Degeneration New Zealand
QR3262	Pet Refuge New Zealand Charitable Trust
QR3263	Momentum Charitable Trust
QR3266	MATES matter NZ Charitable Trust
QR3268	Raglan Chamber of Commerce and Industry Inc



Appl #	Organisation
QR3271	Aratiatia Community Marae
QR3275	EarthDiverse Trust
QR3279	New Zealand Christian Network
QR3289	Hamilton Contact Bridge Club Inc
QR3293	Waikato Rivertones Inc
QR3298	Autism New Zealand Inc
QR3302	Fiji Society in Hamilton Inc

**CARRIED**

The total grants funding for the June 2025 Quick Response round was allocated at \$431,724 to 45 successful grant applications.

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**T/25/07/4.0 MANAGEMENT REPORTS**

**T/25/07/4.1 Financial & Budget Report (Ref: 20/10)**

A report from the Finance Administrator for the month of June 2025 was circulated.

Trustee Afeaki invited questions on the Financial Report. Trustee Harvey asked if the Trust was delivering on its outcomes, given the regular budget underspend. The CEO remarked that timing was often a factor in this, as were slightly generous allocations in certain areas, but assured Trustees that staff were aiming to deliver on all the cost codes. The Finance Administrator added that the budget had included an inflationary increase which the Trust had kept well below.

The Grants Manager relayed that there were some community engagement costs included in the budget that would be coming up for payment later in the year.

**MOVED:** (Afeaki/West) That the financial and budget report to 30 June 2025 be adopted.

**CARRIED**

**T/25/07/4.2 Fiduciary Calendar (Ref: 25/30)**

The July Fiduciary Calendar was circulated for noting.

The CEO gave a status update on the calendar entries under action. He also noted that next month he would begin the process of appointing an Electoral Officer for the 2026 Trust Election.

Trustee Harvey initiated a brief discussion with regard to the Valuation process, and the CEO pointed out the efficiencies in engaging KPMG for both the Review of Investment and Valuation of the Company.

**MOVED:** (Afeaki/West) That the updated Fiduciary Calendar be noted.

**CARRIED**

**T/25/07/4.3 Resolution Schedule (Ref: 15/20/5)**

The Resolution Schedule dated 17 July 2025 was circulated for noting.

**MOVED:** (Afeaki/Johnston) That the Resolution Schedule be noted.

**CARRIED**

**T/25/07/4.4      Trustee Meeting, Workshop and Event Attendance (Ref: 15/2)**

A report from the Trust Administrator dated 17 July 2025 was circulated for noting.

Trustee Harvey observed that a high number of events had been attended in June.

Trustee Afeaki reported on a community event recently attended.

**MOVED:** (Afeaki/Strange) That the Trustee Meeting and Workshop Attendance report be noted.

**CARRIED**

**T/25/07/4.5      Ongoing Status Report (Ref: 15/20/5)**

A report from the Grants Manager dated 17 July 2025 was circulated for noting.

The Grants Manager pointed out that the Trust would soon have only one outstanding community loan.

**MOVED:** (Afeaki/Harvey) That the Ongoing Status Report be noted.

**CARRIED**

**T/25/07/4.6      Bi-Monthly Review Against Annual Plan (Ref: 15/20/5)**

A report from the CEO for the month of July 2025 was circulated.

The CEO noted that steady progress was being made towards the Key Actions.

Trustee Harvey enquired as to the Trust's engagement with Councillors during the election period. The CEO noted that Councils were finalising a lot of their reporting, and the Trust would interact further with them after the local elections.

The Grants Manager confirmed that he had been in touch with all three of the Trust's Capital Beneficiaries about their funding applications, but this contact had been through Council staff, not elected officials.

**MOVED:** (Afeaki/Strange) That the Bi-Monthly Review Against the Annual Plan be noted.

**CARRIED**

**T/25/07/4.7      Energy Trusts of New Zealand (Ref: 5/30/15)**

A report from the Trust Administrator for the month of July 2025 was circulated.

There was some discussion about who would be attending the ETNZ Spring Conference in November and it was noted that Trustee Chew had confirmed his availability. Trustees Afeaki and Harvey reconfirmed their availability, and it was established that the CEO would also attend.



With regard to the recently-cancelled dinner with Waipā Networks Trustees, Trustee Afeaki advised that she would follow up on this matter at the ETNZ Spring Conference and look to reschedule.

**MOVED:** (Afeaki/Silverton) That the report be noted and that:

1. Trustees Afeaki, Chew and Harvey, and the Chief Executive Officer attend the ETNZ Spring Conference in Hanmer Springs on 6 and 7 November 2025.
2. Trustees attending the Conference be given delegated authority to decide at the Conference any matters requiring a vote.
3. Decisions made at the Conference be determined on a simple majority vote of those in attendance and eligible to vote.

**CARRIED**

#### **T/25/07/4.8 Industry & Trust Activity Verbal Updates**

The Grants Manager reported briefly on the following:

- June 2025 Community Support grants round
- Vital Impact Collaborative Energy grants round
- Capital Beneficiaries Project Fund grants round

The Grants Manager and Grants Advisor also reported on the Community Waikato Conference to be held in November, which the Trust would be supporting through sponsorship of a number of attendees.

The Grants Manager reported on a meeting he attended with Waikato Regional Sport Precinct Charitable Trust who had provided a useful update with regard to future projects/potential applications.

Trustee Harvey indicated the Energy News article relating to ETNZ's response to the Office of the Auditor-General's recent report and suggested that the content be shared with Trust stakeholders.

The Grants Manager highlighted the Trust/Company joint initiative with Engineering New Zealand to encourage students to consider employment in the electricity sector. Trustee Harvey added that this could be included with information from the aforementioned article for marketing purposes and to raise the Trust profile, noting the implications for the wider community given the Trust is a community trust rather than a consumer trust.

The CEO communicated that the new Trust website is currently being designed, and could be a portal for links to useful and relevant articles and information as described.

**MOVED:** (Afeaki/Chew) That the verbal reports be received.

**CARRIED**



**T/25/07/4.9 Confirmation of Minutes (Ref: 15/20/10)**

The Minutes of Ordinary Meeting T/25/05 dated 24 June 2025 were circulated.

**MOVED:** (Afeaki/Strange) That the Minutes as circulated be confirmed as a true and correct record.

**CARRIED**

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**T/25/07/5.0 EXCLUSION OF PUBLIC**

**MOVED:** (Afeaki/Johnston) That the public be excluded from the following parts of the proceedings of this meeting under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for reasons relating to third party commercial sensitivity, on the following grounds:

1. To enable the Trust to carry out, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations).
2. To protect information where the making available of the information would be likely unreasonable to prejudice the commercial position of the person/organisation who supplied or who is the subject of the information.

**CARRIED**

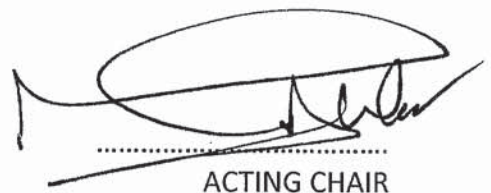
Agenda Item	General subject matter to be considered	Grounds for passing this resolution
T/25/07/6.1	WEL Networks Ltd – Quarterly Report	Definition 2 above
T/25/07/6.2	2026/27 Letter of Expectation	Definitions 1 & 2 above
T/25/07/6.3	Trust & Company Chair Communications	Definitions 1 & 2 above
T/25/07/7.1	Impact Investment Proposal	Definitions 1 & 2 above
T/25/07/8.1	Resolution Schedule	Definitions 1 & 2 above
T/25/07/8.2	Risk Management Report	Definitions 1 & 2 above
T/25/07/8.3	Industry & Trust Activity Verbal Updates	Definitions 1 & 2 above
T/25/07/8.4	Confirmation of Minutes	Definitions 1 & 2 above

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The meeting closed at 3.45pm.

Confirmed at T/25/09 on 26 August 2025 as a true and correct record.

  
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ACTING CHAIR